



COUNTY ASSEMBLY OF EMBU

TENDER NOTICE

REGISTRATION OF SUPPLIERS FOR FINANCIAL YEARS 2022/2023 AND 2023/2024

The County Assembly of Embu invites interested and eligible potential suppliers of Goods, Works and Services for registration in the financial years **2022/2023** and **2023/2024** as follows;

SUPPLY AND DELIVERY OF GOODS			
NO	CATEGORY NO.	CATEGORY DESCRIPTION	ELIGIBILITY
1.	CAE/RS/1/22-24	Supply and delivery of fuel, LPG gas and lubricants	Open
2.	CAE/RS/2/22-24	Supply of Motor Vehicle Tyres, Tubes, Batteries and other vehicle accessories	Youth
3.	CAE/RS/3/22-24	Supply of Cleaning materials, detergents, facemasks , soaps and related sanitary products	Women
4.	CAE/RS/4/22-24	Supply of General Office Stationery	Youth
5.	CAE/RS/5/22-24	Supply of Office Furniture and Fittings.	Open
6.	CAE/RS/6/22-24	Supply, delivery and installation of Photocopiers,Servers, Scanners, Computers, Laptops, Printers, UPS , biometric systems and Softwares.	Open
7.	CAE/RS/7/22-24	Supply of Newspapers, Magazines & Periodicals.	PWD
8.	CAE/RS/8/22-24	Supply of telephone equipment, communication applications and accessories.	Open
9.	CAE/RS/9/22-24	Supply of staff clothing, sports uniform and sports equipments.	open

10.	CAE/RS/10/22-24	Supply of computer accessories, toners and cartridges.	Open
11.	CAE/RS/11/22-24	Supply and Delivery of Communication Equipment, PA Systems,Cameras, LCD projectors,Recorders,Tablets and related equipment.	Open
12.	CAE/RS/12/22-24	Provision of design and printing of flags	Youth
13.	CAE/RS/13/22-24	Supply of Electrical Equipment and Fittings.	PWD
14.	CAE/RS/14/22-24	Supply of Hardware/Building Materials and Paints.	Women
15.	CAE/RS/15/22-24	Supply and Delivery of Kitchen and Household Appliances.	PWD
16.	CAE/RS/16/22-24	Supply and Delivery of Beverages and fresh milk.	Women
17.	CAE/RS/17/22-24	Supply and Delivery of supermarket items	Women
18.	CAE/RS/18/22-24	Supply and delivery of motorcycles and bicycles	Open
19.	CAE/RS/19/22-24	Supply & Delivery of Water Dispensers and Bottled water	Women
20.	CAE/RS/20/22-24	Supply and delivery of Air time	PWD
21.	CAE/RS/21/22-24	Supply, Delivery, Installation and Commissioning of CCTV Security Systems, Fire and Safety Gadgets.	Open
22.	CAE/RS/22/22-24	Supply, delivery and fabrication of metallic containers	Open
REGISTRATION OF SUPPLIERS FOR PROVISION OF SERVICES AND WORKS			
23.	CAE/RS/23/22-24	Provision of Conference and Accommodation facilities.	Open
24.	CAE/RS/24/22-24	Provision of outside Catering Services	Open
25.	CAE/RS/25/22-24	Provision of Legal and Legislative Drafting Services	Open

26.	CAE/RS/26/22-24	Provision of Air Travel Agency Services (IATA and KATA registered)	Open
27.	CAE/RS/27/22-24	Provision of ground transport services	Open
28.	CAE/RS/28/22-24	Provision of ICT consultancy Services and support services (Website ,networking and related services).	Youth
29.	CAE/RS/29/22-24	Provision of Editing, Design, photocopying and Printing Services.	Youth
30.	CAE/RS/30/22-24	Provision of General staff Surveys(work Environment, Customer satisfaction, Employee Satisfaction ,Corruption perception and other related surveys)	Open
31.	CAE/RS/31/22-24	Repair and Servicing of ICT related Equipment.	Youth
32.	CAE/RS/32/22-24	Repair and Maintenance of Office Furniture ,furnishing, fittings, curtains and window blinds.	Open
33.	CAE/RS/33/22-24	Provision of Pest control and Fumigation Services	Open
34.	CAE/RS/34/22-24	Provision of newspaper, Television and radio advertisements	Open
35.	CAE/RS/35/22-24	Cleaning of Curtains, Sofa sets and Dry Cleaning Services.	Youth
36.	CAE/RS/36/22-24	Supply, Installation and repair of Air Conditioners and refrigerators	Open
37.	CAE/RS/37/22-24	Provision of Security Services.	Open
38.	CAE/RS/38/22-24	Provision of Asset Marking/Tagging Services.	Youth
39.	CAE/RS/39/22-24	Provision of Partitioning, Building and Civil Engineering Works.	Open
40.	CAE/RS/40/22-24	Provision of Electrical and Plumbing Works.	Open
41.	CAE/RS/41/22-24	Provision of Training and Capacity Building Services	Open
42.	CAE/RS/42/22-24	Provision of consultancy services	Open

43.	CAE/RS/43/22-24	Provision of repair and servicing of standby generators	Open
44.	CAE/RS/44/22-24	Provision of motor vehicle and motorcycle repairs and servicing	Open
45.	CAE/RS/45/22-24	Provision of insurance services for motor vehicles and motorcycles.	open
46.	CAE/RS/46/22-24	Provision of fabrications and body building for motor vehicles	Open
47.	CAE/RS/47/22-24	Provision of events management services (Exhibitions, hire of tents and related services)	Youth
48.	CAE/RS/48/22-24	Provision of valuation services for buildings and movable assets	Open

The special groups (youth, women and persons living with disabilities(PWD)) must be registered with The National Treasury (Must Attach copy of AGPO certificate and copies of national identification details (ID) for directors).

Registration documents may be downloaded from the Embu County Assembly website: <https://www.embuassembly.go.ke/procurement> or www.tenders.go.ke

Completed original and a copy of registration documents are to be enclosed in a plain sealed envelope marked (Original & Copy) , clearly marked **“CATEGORY NO.----- FOR -----“** should be deposited in the TENDER BOX, situated at the County Assembly main Offices, or if mailed, addressed to:-

THE CLERK, COUNTY ASSEMBLY OF EMBU,

P,O BOX 140-60100

EMBU,

So as to reach not later than **10.00 a.m.** on Tuesday **5th July 2022**. The registration documents will be opened immediately thereafter in the County Assembly Board Room. All bidders or their representatives who choose to attend are invited. Documents received after the stated time or date will be returned to the bidders unopened.

JIM G.KAUMA

CLERK-COUNTY ASSEMBLY OF EMBU
