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Hon. Member  
Please approve for tabling  
11/2/17

COUNTY ASSEMBLY OF EMBU



Approved  
S.S. CA  
18/12/17

SECOND ASSEMBLY- FIRST SESSION

**REPORT OF THE SECTORAL COMMITTEE ON  
AGRICULTURE, LIVESTOCK, FISHERIES AND  
COOPERATIVES**

**ON**

**THE VETTING AND APPROVAL EXERCISE OF THE  
NOMINEES FOR THE POSITION OF THE COUNTY CHIEF  
OFFICERS FOR AGRICULTURE & COOPERATIVES AND  
LIVESTOCK & FISHERIES**

**SUBMITTED FOR ADOPTION BY THE COUNTY ASSEMBLY**

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T.M.A  
11/2/17

11<sup>TH</sup> DECEMBER, 2017



## TABLE OF CONTENTS

1.0. BACKGROUND .....	3
1.0.1. Mandate of the Committee .....	3
1.0.2. Committee Membership .....	4
1.1. PROBLEM STATEMENT .....	4
1.2. TERMS OF REFERENCE .....	4
1.3. METHODOLOGY .....	5
1.4. TOOLS OF REFERENCE .....	5
1.5. ACKNOWLEDGEMENT .....	5
2.0. COMMITTEE FINDINGS AND OBSERVATIONS .....	6
2.1. GUIDING LEGAL FRAMEWORK .....	6
2.2 MRS. MARY MERCY WANJA MUNENE, THE NOMINEE FOR THE COUNTY CHIEF OFFICER FOR AGRICULTURE AND COOPERATIVES .....	7
2.3 LIST OF ANNEXURES FOR MRS. MARY MERCY WANJA MUNENE .....	8
2.4 MR. ALVAN MUGENDI GATUMU, THE NOMINEE FOR THE COUNTY CHIEF OFFICER FOR LIVESTOCK AND FISHERIES .....	9
2.5. LIST OF ANNEXURES FOR MR. ALVAN MUGENDI GATUMU .....	10
3.0. RECOMMENDATIONS .....	11
4.0. CONCLUSION .....	11

## 1.0. BACKGROUND

In vetting nominees to the positions of the County chief officers under the portfolio on Agriculture, Livestock, Fisheries and Cooperatives, the Committee was guided by section 8(2) of the Embu County Public Appointment (County Assembly Approval) Act, 2015 and Section 45 of County Government Act, 2012, among other applicable legal framework.

Pursuant to Section 45 of the County Governments Act, 2012, the names of the nominees for the County Chief Officers including the names of Mrs. Mary Mercy Wanja Munene for Agriculture and Cooperatives, and Alvan Mugendi Gatumu for Livestock and Fisheries were submitted to the County Assembly on 27<sup>th</sup> November, 2017 for vetting and approval. The names of the nominees were tabled on 29<sup>th</sup> December, 2017 and subsequently committed to the committee on Agriculture, Livestock, Fisheries and Cooperatives for consideration.

The committee conducted the vetting and approval hearing on 7<sup>th</sup> December, 2017 in the Embu County committee rooms in Ghyanshyam plaza, and retreated to compile this report for consideration by the Assembly. This was in line with the Embu County Public Appointment (County Assembly Approval) Act, 2015.

### 1.0.1. Mandate of the Committee

The Committee on Agriculture, Livestock, Fisheries and Cooperatives has made this report pursuant to Standing Order No. 204 (5) of the County Assembly of Embu which states that; The functions of a Sectoral Committee shall be to-

- a) investigate, inquire into, and report on all matters relating to the mandate, management, activities, administration, operations and estimates of the assigned departments;
- b) study the programme and policy objectives of departments and the effectiveness of the implementation;
- c) study and review all County legislation referred to it;
- d) study, assess and analyse the relative success of the departments as measured by the results obtained as compared with their stated objectives;
- e) investigate and inquire into all matters relating to the assigned departments as they may deem necessary, and as may be referred to them by the County Assembly;
- f) to vet and report on all appointments where the Constitution or any law requires the County Assembly to approve, except those under Standing Order 198 (*Committee on Appointments*); and
- g) make reports and recommendations to the County Assembly as often as possible, including recommendation of proposed legislation.



### **1.0.2. Committee Membership**

The Committee on Agriculture, Livestock, Fisheries and Cooperatives is composed of the following members;

1. Hon. Salesio Njeru Kimaru	-	Chairperson
2. Hon. Elizabeth Ndeleve Kibai	-	Vice Chairperson
3. Hon. Bernard Nyaga Kandia	-	Member
4. Hon. Sicily Warue Mbugi	-	Member
5. Hon. John Gichovi Gatumu	-	Member
6. Hon. John Mbaka Ngari	-	Member
7. Hon. Patrick Mukavi Njeru	-	Member

### **1.1. PROBLEM STATEMENT**

This report is compiled in fulfillment of provisions in the County Governments Act, 2012 and the Embu County Public Appointment (County Assembly Approval) Act, 2015 that gives guidelines on the process of vetting and approval of public appointments.

Based on the aforementioned background, the committee conducted vetting and approval hearing exercise for the nominees for the positions of the County Chief Officer in charge of Agriculture and Cooperatives, Mrs. Mary Mercy Wanja Munene and the County Chief Officer in charge of Livestock and Fisheries, Mr. Alvan Mugendi Gatumu.

### **1.2. TERMS OF REFERENCE**

1. To consider and vet the nominee for the position of County Chief Officer, Agriculture and Cooperatives: Mrs. Mary Mercy Wanja Munene.
2. To consider and vet the nominee for the position of County Chief Officer, Livestock and Fisheries: Mr. Alvan Mugendi Gatumu respectively.
3. To make relevant recommendations on the nominees for consideration and adoption by the County Assembly.



### **1.3. METHODOLOGY**

The committee applied the following methods to come up with this report;

1. Committee meetings
2. Conducting vetting exercise publicly in committee rooms
3. Perusing and analyzing testimonials and other documents of the nominees; and
4. Receiving and considering oral views and written submission from the nominees

### **1.4. TOOLS OF REFERENCE**

The committee made reference to the following documents to come up with its observations, findings and recommendations;

- a) The Constitution of Kenya, 2010
- b) The County Government Act, 2012
- c) Embu County Public Appointment (County Assembly Approval) Act, 2015,
- d) The County Assembly of Embu Standing Orders (2<sup>nd</sup> Edition)
- e) The Report from the Governor on the County Chief Officers Nominees
- f) Submissions from the Nominees during approval hearing

### **1.5. ACKNOWLEDGEMENT**

The committee thanks the office of the Speaker for the permission to sit outside the Assembly precincts and the guidance offered to the committee throughout the exercise.

The committee also thanks the Office of the Clerk and the secretariat for the facilitation provided throughout the process of coming up with this report.

Finally the committee acknowledges the nominees for their presentations and cooperation throughout the exercise and members of public during the vetting and approval hearing exercise.

It is therefore my pleasant duty and privilege, on behalf of the Committee on Agriculture, Livestock, Fisheries and Cooperatives to table this report and recommend its adoption by the Assembly

## 2.0. COMMITTEE FINDINGS AND OBSERVATIONS

### 2.1 GUIDING LEGAL FRAMEWORK

#### (a) Embu County Public Appointment (County Assembly Approval) Act, 2015

In the vetting and approval process, the committee was guided by Section 8 of the Embu County Public Appointment (County Assembly Approval) Act, 2015 which provides that:-

*“8 (1) Upon receipt of notification of nomination, the Clerk shall cause a notification to be made to the Assembly upon which it shall stand committed to the relevant Sectoral Committee.*

*(2) Upon receipt of a notification under subsection (1) the committee shall determine the time and place for the holding of the approval hearing.*

*3) The Clerk shall notify a candidate of the time and place for the holding of an approval hearing and the committee shall-*

*(a) notify the public of the time and place for holding an approval hearing at least seven days prior to the hearing; and*

*(b) make the notice referred to under subsection (3)(a) above using modalities applicable under section 91 of the County Governments Act, 2012.*

*(4) The committee shall vet the respective candidate by way of scrutinizing the information provided by the appointing Authority and holding an approval hearing in accordance with this Act and the County Assembly Standing Orders.*

*(5) An approval hearing shall focus on a candidate's academic credentials, professional training and experience, personal integrity and background and any other matter that the committee may deem relevant.”*

#### (2) Other Legal Framework

The committee was also guided by the following legal framework:

1. Article 226 (2) of the Constitution of Kenya, 2010
2. Section 45 an of the County Government Act, 2012
3. Section 149 of Public Finance Management Act, 2012 as read together with Regulation 22 of the Public Finance Management (County Governments) Regulations, 2015.
4. Section 8 and 9 of Embu County Public Appointment (County Assembly Approval) Act 2015; and



5. Standing order No. 2014 (5) (f) of the County Assembly of Embu Standing Orders.

## 2.2 MRS. MARY MERCY WANJA MUNENE, THE NOMINEE FOR THE COUNTY CHIEF OFFICER FOR AGRICULTURE AND COOPERATIVES

The committee, in the course of discharging its mandate made the following observations;

1. **THAT**, the records presented by the nominee satisfied the set out criteria as outlined in the table below;

S/N	Criteria	Remarks
1	Questionnaire to be filled in full	Satisfactory (Annexure I)
2	A minimum of a degree from a recognized university	Satisfactory (Annexure II)
3	Understanding of the position to which the candidate is proposed for appointment	Satisfactory (Annexure VIII)
4	Experience relevant to the position - 5 years experience in Administration and management	Satisfactory(Annexure VIII)
5	Clearance from Ethics and Anti-Corruption Commission (EACC)	Satisfactory (Annexure III)
6	Clearance from Higher Education Loans Board (HELB)	Satisfactory(Annexure IV)
7	Clearance from Kenya Police Service (Certificate of Good Conduct)	Satisfactory (Annexure V)
8	Clearance from Credit Reference Bureau (CRB)	Satisfactory (Annexure VI)
9	Clearance from Kenya Revenue Authority (KRA)	Satisfactory (Annexure VII)
10	Willingness to work for the prescribed remuneration	Satisfactory
11	Knowledge of government management systems related to being a County Chief Officer	Satisfactory
12	Understanding of relationship with County Executive Committee	Satisfactory
13	Response to matters raised by the committee members	Satisfactory



2. **THAT**, on interrogating the nominee, the following was observed;
- a) The nominee understood very well of the position to which she was appointed;
  - b) The nominee was willing to work for the prescribed remuneration. She indicated that her driving force was not money but passion for agriculture;
  - c) The nominee was well aware of the government management systems related to being a County Chief Officer;
  - d) The nominee understood the relationship between the office of the county chief officer and the county executive committee;
  - e) The nominee responded satisfactorily to all the issues raised by the members of the committee; and
  - f) The nominee indicated that she was available on daily basis to discharge her duties as County Chief Officer.
3. **THAT**, only one member of public was in attendance but did not raise any matter. She said she was satisfied with the vetting process.

### 2.3 LIST OF ANNEXURES FOR MRS. MARY MERCY WANJA MUNENE

• Filled in Questionnaire.....	Annexure I
• Degree Certificate.....	Annexure II
• EACC Self-Declaration form.....	Annexure III
• Certificate of Clearance from HELB.....	Annexure IV
• Police Clearance Certificate.....	Annexure V
• Certificate of Clearance from Credit Reference Bureau.....	Annexure VI
• KRA Tax Compliance Certificate.....	Annexure VII
• Curriculum Vitae.....	Annexure VIII
• Nominees Oath During his approval Hearing.....	Annexure IX

2.4 MR. ALVAN MUGENDI GATUMU, THE NOMINEE FOR THE COUNTY CHIEF OFFICER FOR LIVESTOCK AND FISHERIES

The committee, in the course of discharging its mandate made the following observations;

1. **THAT**, the records presented by the nominee satisfied the set out criteria as outlined in the table below;

S/N	Criteria	Remarks
1	Questionnaire to be filled in full	Satisfactory (Annexure XII)
2	A minimum of a degree from a recognized university	Satisfactory (Annexure XIII)
3	Understanding of the position to which the candidate is proposed for appointment	Satisfactory (Annexure XIX)
4	Experience relevant to the position - 5 years experience in Administration and management	Satisfactory(Annexure XIX)
5	Clearance from Ethics and Anti-Corruption Commission (EACC)	Satisfactory (Annexure XIV)
6	Clearance from Higher Education Loans Board (HELB)	Satisfactory(Annexure XV)
7	Clearance from Kenya Police Service (Certificate of Good Conduct)	Satisfactory (Annexure XVI)
8	Clearance from Credit Reference Bureau (CRB)	Satisfactory (Annexure XVII)
9	Clearance from Kenya Revenue Authority (KRA)	Satisfactory (Annexure XVIII)
10	Willingness to work for the prescribed remuneration	Satisfactory
11	Knowledge of government management systems related to being a County Chief Officer	Satisfactory
12	Understanding of relationship with County Executive Committee	Satisfactory
13	Response to matters raised by the committee members	Satisfactory

2. **THAT**, on interrogating the nominee, the following was observed;
- a) The nominee understood the position to which he was appointed;
  - b) The nominee was willing to work for the prescribed remuneration;
  - c) The nominee demonstrated awareness of the government management systems related to being a County Chief Officer;

- d) The nominee understood the relationship between the office of the county chief officer and the county executive committee;
- e) The nominee responded satisfactorily to all the issues raised by the members of the committee; and
- f) The nominee indicated that he was available on daily basis to discharge his duties as County Chief Officer.

3. **THAT**, there were no members of public in attendance.

**2.5. LIST OF ANNEXURES FOR MR. ALVAN MUGENDI GATUMU**

• Filled in Questionnaire.....	Annexure XII
• Degree Certificate.....	Annexure XIII
• EACC Self-Declaration form.....	Annexure XIV
• Certificate of Clearance from HELB.....	Annexure XV
• Police Clearance Certificate.....	Annexure XVI
• Certificate of Clearance from Credit Reference Bureau.....	Annexure XVII
• KRA Tax Compliance Certificate.....	Annexure XVIII
• Curriculum Vitae.....	Annexure XIX
• Nominees Oath During his approval Hearing.....	Annexure XX



### 3.0. RECOMMENDATION

1. **THAT**, this committee having considered the submissions of the nominee on oath, together with the other documents from the appointing authority recommends that the County Assembly approves the nominee, Mrs. Mary Mercy Wanja Munene to the position of the County Chief Officer for Agriculture and Cooperatives;

2. **THAT**, this committee having considered the submissions of the nominee on oath, together with the other documents from the appointing authority recommends that the County Assembly approves the nominee, Mr. Alvan Mugendi Gatumu to the position of the County Chief Officer for Livestock and Fisheries.

### 4.0. CONCLUSION

The committee urges the County Assembly to adopt the recommendation in this report.

NAME	POSITION	SIGNATURE
1. Hon. Elizabeth Ndeleve Kibai, MCA	Vice Chairperson	
2. Hon. Bernard Nyaga Kandia, MCA	Member	
3. Hon. John Mbaka Ngari, MCA	Member	
4. Hon. Sicily Warue Mbugi, MCA	Member	
5. Hon. John Gichovi Gatumu, MCA	Member	
6. Hon. Patrick Mukavi Njeru, MCA	Member	

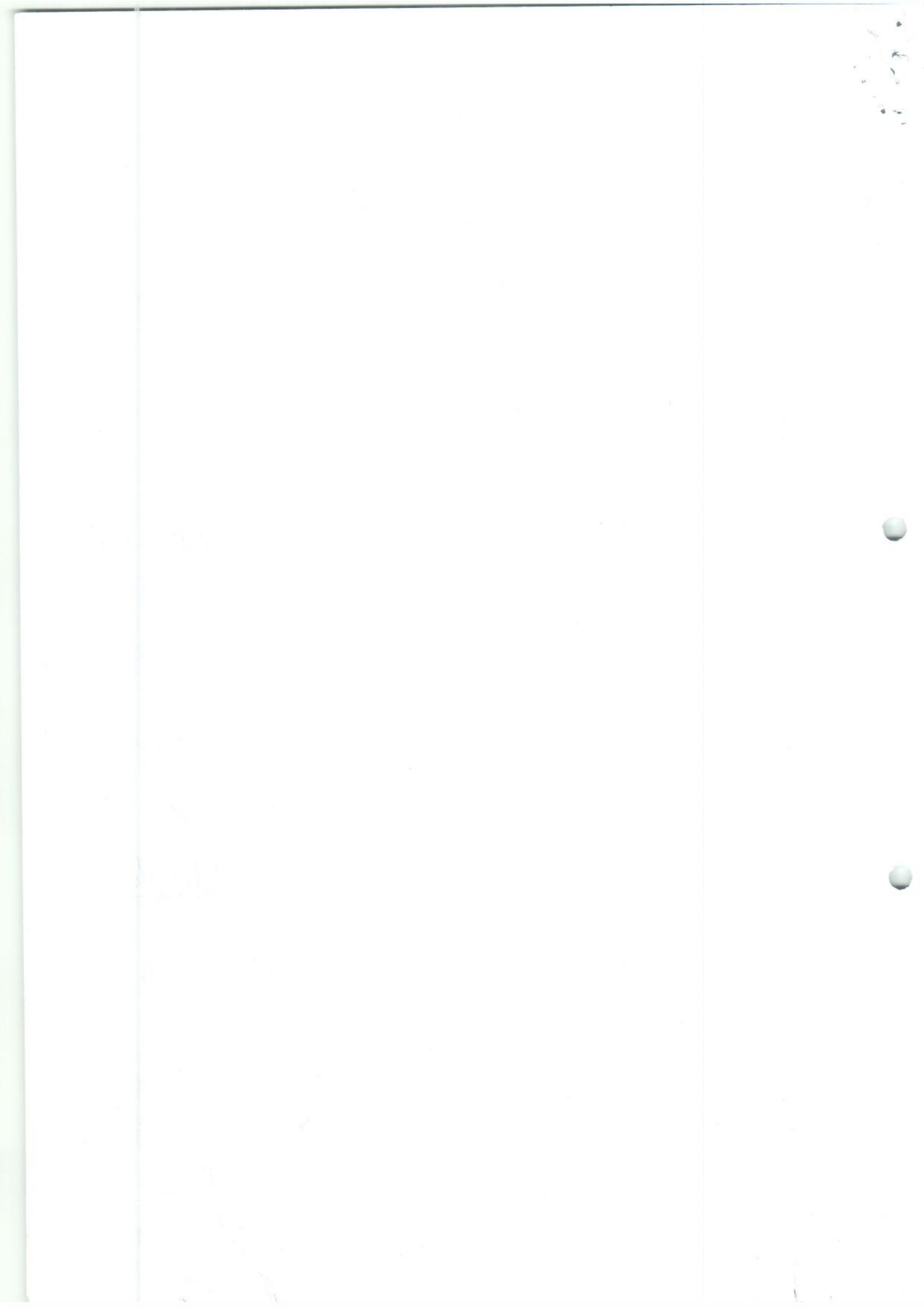
Signed



date

9/12/2017

**HON. SALESIO NJERU KIMARU, MCA**  
**CHAIRPERSON**  
**COMMITTEE ON AGRICULTURE, LIVESTOCK, FISHERIES AND**  
**COOPERATIVES**



COUNTY ASSEMBLY OF EMBU



**CRITERIA FOR VETTING/APPROVAL OF NOMINEES FOR APPOINTMENT TO PUBLIC OFFICE BY COUNTY ASSEMBLY QUESTIONNAIRE**

Notes;

- (a) This questionnaire applies to appointments to public office arising by or under the Constitution or any other, law where the approval of the County Assembly is a requirement.
- (b) The questionnaire shall be used by the relevant County Assembly Committee to vet a nominee appearing before the committee in the process of approval by the County Assembly.
- (c) The questionnaire shall be filled and submitted by the nominee to the relevant County Assembly Committee through the Clerk on or before a date set by the committee.
- (d) The submission of false information in the questionnaire is an offence and may result in prosecution.
- (e) Any form of canvassing by a nominee shall lead to disqualification.
- (f) The nominee must answer all the questions.

1. Name: *(State Full Name)*

MARY MERCY W. MUNENE

2. Position: *(State Position for which you have been nominated)*

CHIEF OFFICER AGRICULTURE



3. Sex:

FEMALE

4. Date of Birth: (State year and Place of Birth)

28/9/1960 EMBU

5. Marital Status:

WIDOWED

6. Daytime Phone Number:

0722-809709

7. Mobile Phone Number:

0714 746 678

8. E-mail Address:

marymercy m @ gmail . com

9. ID No./Passport Number:

0399292

10. Personal Identification Number:

A001211597M

11. Nationality:

KENYAN

12. Postal Address:

167 RUNYENJES EMBU

13. City/Town:

RUNYENJES EMBU

14. Knowledge of Languages: (Specify Languages)

ENGLISH, SWAHILI, KIKUYU, EMBU

15. Education: (List, in reverse chronological order, each university, college, or any other institution of higher education attended and indicate, in respect of each, the dates of attendance, academic award obtained, whether a degree was awarded, and the dates on which each such degree was awarded).

1984 University of Nairobi - DEGREE

1997 THE KENYA SCHOOL OF MONETARY STUDIES - CERTIFICATE

1997 International Development Centre - Japan - CERTIFICATE

2013 Institute for Capacity Development - CERTIFICATE

2001 Springfield Centre - Glasgow UK - Certificate

2002 Maputo Mozambique - Certificate

16. Employment Record: (List in reverse chronological order all Government agencies, business or professional corporations, companies, firms or other enterprises with which you have been affiliated as an officer, director, partner, proprietor, employee or consultant).

- COUNTY GOVERNMENT OF EMBU

- FAO - ENABLING WOMEN BENEFIT MORE FROM AGRY FOOD VALUE CHAIN PROGRAM

- Land O Lakes - (CDP) COOPERATIVE DEVELOPMENT PROGRAM FUNDED FROM USA

- KDSCP - KENYA DAIRY SECTOR COMPETITVENGS PROGRAM

- TECHSERVE - MICRO-PED MICRO-PRIVATE ENTERPRISE DEVELOPMENT

- KENYA INDUSTRIAL ESTATES (KIE)

- DIRECTOR NEW KENYA COOPERATIVE CREAMERIES

- AGRICULTURAL BUSINESS DEVELOPMENT - DANIDA

- Institute of Environment and Water



17. **Honors and Awards:** (List any scholarships, fellowships, honorary degrees, academic or professional honors, honorary society memberships, military awards and any other special recognition for outstanding service or achievement and in respect of each, state the date of award and the institution or organization that made the award).

CHAMPION FOR CHANGE - BY USAID  
RECOGNITION ABOVE & BEYOND 2015 - Land O'Lakes  
DISTINGUISHED SERVICE 1999 - KENYA INDUSTRIAL ESTATES

18. **Professional Association:** (Where applicable) (List all professional associations of which you are or have been a member and give any positions held and the respective dates when each such position was held)

BUSINESS DEVELOPMENT SERVICE DONOR COORDINATION  
GROUP 2015 - 2016

19. **Membership:** (List all professional, business, fraternal, scholarly, civic, and charitable or other organizations, (other than those listed in response to Question 19) to which you belong or have belonged).

BUSINESS DEVELOPMENT DONOR COORDINATION GROUP  
GENDER CLIMATE CHANGE WORKING GROUP  
NATIONAL DAIRY TASK FORCE  
GOLDEN NFO-LIFE DIAMIC INTERNATIONAL - DIRECTOR

20. **Published writings:**

(a) List the titles, publishers and dates of book, articles, reports letters to the editor, editorial pieces or other published materials you have authored or edited.

REVIEW OF LIVESTOCK POLICY - 2016/2017  
THE NATIONAL DAIRY MASTER PLAN  
FARMERS DAIRY MANUAL  
AGPRO MANUAL FOR COOPERATIVE DEVT



(b) Supply four (4) copies of any reports, memoranda or policy statements you prepared or contributed in the preparation of any bar association, committee, conference or organization of which you were a member.

Agro producer Manual  
Livestock Manual

21. **Public Office, Political Activities and Affiliations:**

(a) List chronologically any public offices you have held or are currently holding, including the terms of service and whether such positions were elected or appointed.

Economic Advisor - Contract Appointed

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(b) List all memberships and offices held in and services rendered, whether compensated or not, to any political party or election committee. If you have ever held a position or played a role in a political campaign, identify the particulars of the campaign, including the candidate, dates of the campaign, your title and responsibilities. Also include any linkage you have to a political party at present.

N/A

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(c) Have you ever been dismissed or otherwise removed from office for a contravention of the provisions of Leadership and Integrity Act, 2012?

N/A

(d) Have you ever adversely associated with practices that depict bias, favoritism or nepotism in the discharge of public duties?

N/A

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22. **Deferred Income/Future Benefits:** (List the sources, amounts and dates of all anticipated receipts from deferred income arrangements, stock, options, uncompleted contracts and other future benefits which you expect to derive from previous business relationships, professional services, firm memberships, etc)

N/A

23. **Outside Commitment during service in office:** (Do you have any plans, commitments or agreements to pursue outside employment with or without compensation during your service in office? If so explain)

Yes, I offer consultancy services on Entrepreneurship Mentorship without compensation

I support Kuruman Dairy - A Village Self Help Group  
I am a chairlady

24. **Sources of Income:** (List sources and amounts of all income received during the calendar year preceding your nomination and in the current calendar year).

County Government of Embu	1,700,000	Jan-Oct. 201
10 days contract with FAO	2,000,000	

25. **Tax Status:** (State whether you have fully complied with your tax obligations to the State (or to the County Government where applicable) up to the end of the Financial year immediately preceding the nomination for appointment)

YES I HAVE COMPLIED

26 **Statement of net Worth:** *(State your financial net worth)*

15 MILLION  
ONCE WE PROCESS LETTERS OF ADMINISTRATION  
I MAY BE WORTH MORE - Approx - 25,000,000

27. **Potential Conflict of Interest:**

(a) *Identify the family members or other persons, parties, categories of litigation or financial arrangements that are likely to present potential conflicts-of-interest when you first assume the position to which you have been nominated. Explain how you would address any such conflict if it were to rise.*

N/A

(b) *Explain how you will resolve any potential conflict of interest, including the procedure you will follow in determining these areas of concern.*

N/A

28. **Pro-Bono/Charity Work/Donations to Charity:** *(Describe what you have done by way of pro bono or charity work, listing specific instances, the amount contributed and the amount of time devoted to each)*

SPONSOR OPHANS  
ESTABLISHED A COMMUNITY PROJECT IN DAIRY - 6,000,000  
ESTABLISHED A PIGERY FOR YOUTH - 500,000



29. Have you ever been charged in a court of law in the last three years? If so, specify the nature of the charge, where the matter is ongoing, the present status of the matter, or where the matter is concluded, the judgment of the court, or otherwise, how the case was concluded.

N/A

30. Have you ever been adversely mentioned in an investigatory report of County Assembly or any other Commission of Inquiry in the last three years?

N/A

31. Have you any objection to the making of enquiries with your present employer/referees in the course of consideration of your nomination?

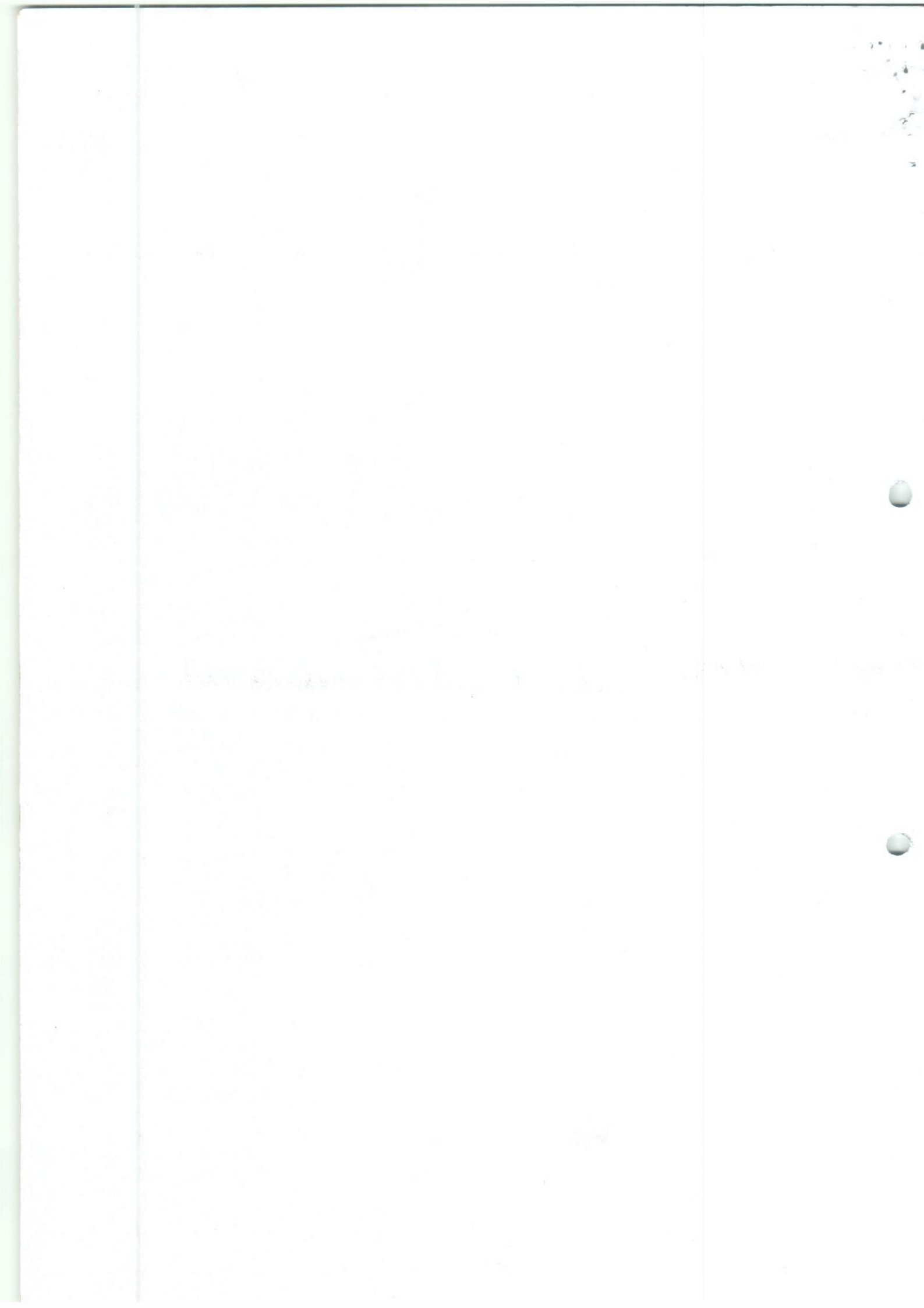
NO I DON'T

**References:** (List three persons who are not your relatives who are familiar with your character, qualification and work).

1. GABRIEL RUGALEMA FAO Country Representative  
0733123116

2. IGNATIUS KATHU - Land O' Lakes  
CHIEF OF PARTY Kenya Semi Arid Livestock  
Enhancement Support  
0711385078

3. Muhinge Mukuumbu - KENYA AGRICULTURE  
VALUE CHAIN SUPPORT (KAUCS) USAID  
0722952511





# UNIVERSITY OF NAIROBI



This is to certify that

*Mary Mercy Wanja Njeru*

having satisfied the requirements  
for the award of the degree of the

**BACHELOR OF COMMERCE**  
(BUSINESS ADMINISTRATION OPTION)

*Second Class Honours (Upper Division)*

was admitted to the degree  
at a Congregation held at  
this University on the

SEVENTEENTH DAY OF DECEMBER

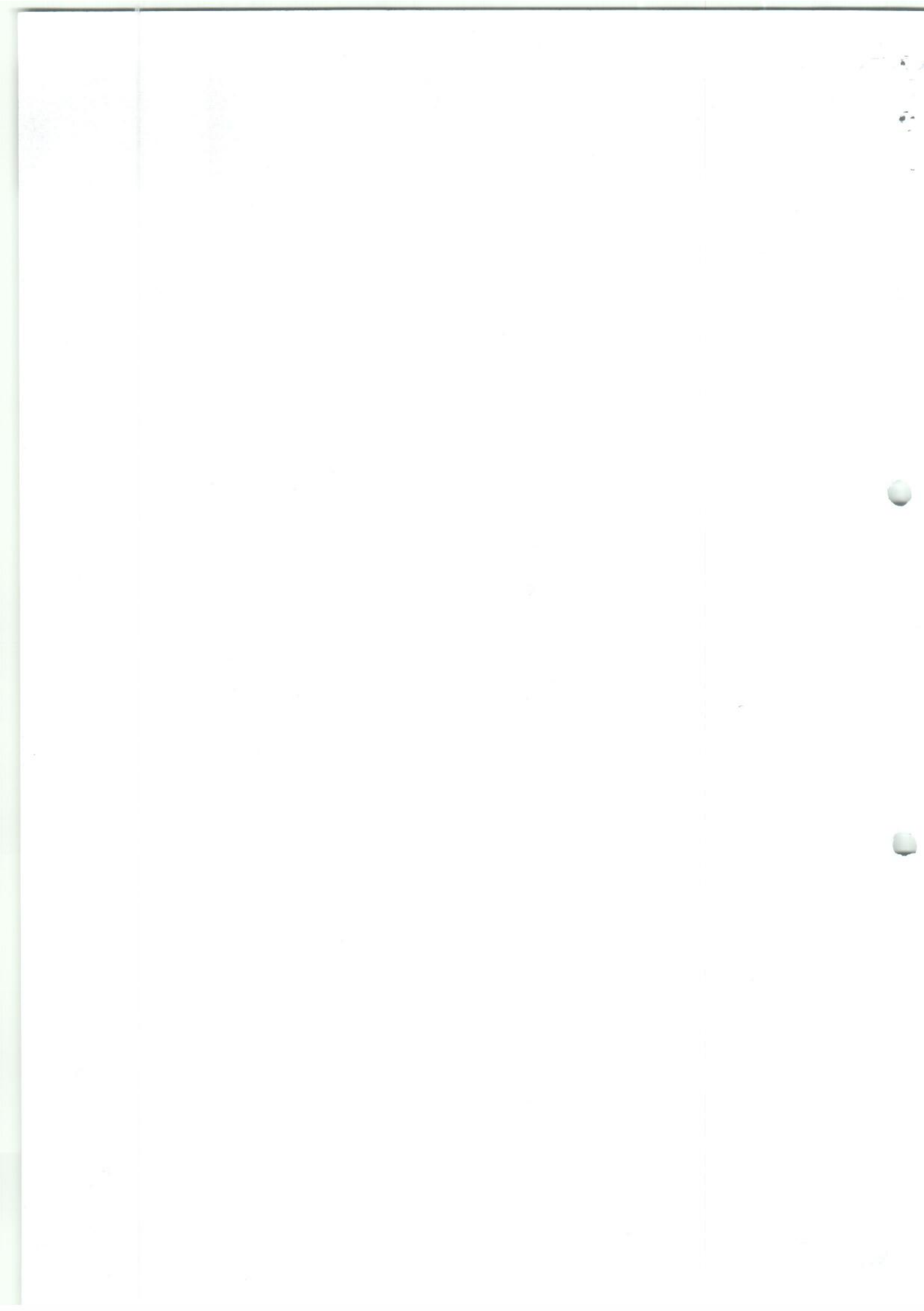
1984

*Joseph M. U. Cungei*

VICE - CHANCELLOR

*JAMutese*

DEPUTY VICE - CHANCELLOR (ACADEMIC AFFAIRS)



ANNET III

LEADERSHIP AND INTEGRITY ACT, 2012 /KIFUNGU CHA SHERIA CHA UONGOZI NA UADILIFU, 2012

**FIRST SCHEDULE (S.13) / TARATIBU YA KWANZA (S.13)**

**SELF-DECLARATION FORM / FOMU YA KUJITANGAZA**

**1. GENERAL INFORMATION / TAARIFA YA JUMLA**

Title / Cheo	Surname / Jina la ukoo	First Name / Jina la Kwanza	Middle Name / Jina la Katikati	Other Names / Majina Mengine
Mr/Mrs/Prof/ Miss/Ms/Dr Bw/Bi/Prof/ Binti/Bibi/Dkt	WANGA	MARY	MERCY	Mwenda C
ID CARD No. Na. ya Kitambulisho	PASSPORT NO. NA. ya PASIPOTI	EXPIRY DATE OF PASSPORT TAREHE YA MUDA WA PASIPOTI KUISHA		PIN NO. NA. ya PIN
0399292				A001211597M
SEX (Tick) JINSIA (Weka Alama)	Occupation: Kazi:			
Male Kiume <input type="checkbox"/>	E-Mail Address: <i>Marymercyw@gaol.com</i> Anwani ya Barua pepe:			
Female Kike <input checked="" type="checkbox"/>	Postal Address: PO Box 33251 Anwani ya Posta: SL Posta:		Code: 00600 Msimbo:	
	Other Addresses: P.O Box 167 Anwani Nyingine: <i>Rumtong S</i>			
Telephone No. Na. ya Simu	Mobile No. Na. ya Rununu	Other Numbers Nambari Nyingine		
	0722-309709	0714 746 678		
RESIDENCE MAKAZI	ESTATE/TOWN/LOCATION MTAA/MJI/LOKESHENI			KAGAAARI SOUTH
	DISTRICT WILAYA			EMBU
	COUNTY KAUNTI			EMBU
	TOWN/CITY MJI/JIJI			Rumtong S
	COUNTRY NCHI			KENYA
<b>2. BIRTH INFORMATION / TAARIFA YA KUZALIWA</b>				
DATE OF BIRTH /TAREHE YA KUZALIWA				
22.09.1960				





BIRTH CERTIFICATE NO. / NA. YA CHETI CHA KUZALIWA	
PLACE OF BIRTH / MAHALI PA KUZALIWA	EMBU
DISTRICT OF BIRTH / WILAYA YA KUZALIWA	EMBU
COUNTY OF BIRTH / KAUNTI YA KUZALIWA	EMBU
COUNTRY OF BIRTH / NCHI YA KUZALIWA	KENYA

**3. NATIONALITY / UTAIFA**

Kenyan Mkenya <input checked="" type="checkbox"/>	Dual Kotekote <input type="checkbox"/> (Provide details _____) (Toa maelezo _____)
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**4. MARITAL STATUS / HALI YA NDOA**

SINGLE NINGALI SIJAOA/SIJAOLEWA <input type="checkbox"/>	MARRIED NIMEOA/NIMEOLEWA <input type="checkbox"/>	SINGLE SEPARATED NINGALI SIJAO NIMETENGANA <input type="checkbox"/>
DIVORCED NIMETALAKIANA <input type="checkbox"/>	WIDOWED NIMEFIWA <input checked="" type="checkbox"/>	

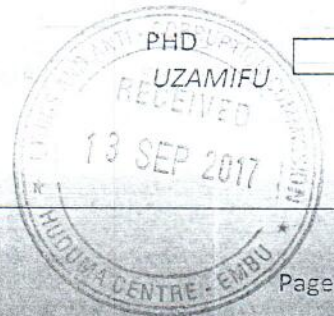
IF MARRIED GIVE NAMES OF THE SPOUSE(S) (Surname, First Name, middle name, others) KAMA UMEOA TOA MAJINA YA MUME/MKE(Wa) WAKO (Jina la ukoo, Jina la Kwanza, jina la kati, mengine)

NATIONALITY OF SPOUSE UTAIFA WA MKE/MUME N/A

NAME OF CHILDREN UNDER THE AGE OF 18 YEARS JINA LA WATOTO WALIO CHINI YA UMRI WA MIAKA 18 N/A

**5. EDUCATIONAL QUALIFICATIONS / KUFUZU KWA KIELIMU**

PRIMARY CERTIFICATE CHETI CHA MSINGI <input type="checkbox"/>	SECONDARY SHULE YA UPILI <input type="checkbox"/>	'A' LEVEL KIWANGO CHA 'A' <input type="checkbox"/>
DIPLOMA STASHAHADA <input type="checkbox"/>	DEGREE SHAHADA <input checked="" type="checkbox"/>	MASTERS UZAMILI <input type="checkbox"/>
OTHERS VINGINE <input type="checkbox"/>		





HIGHEST ACADEMIC QUALIFICATION OBTAINED  
KUFUZU KWA JUU ZAIDI KWA KIAKADEMIA ULIKOPATA

Qualification / Kufuzu	Institution / Taasisi	Year /Mwaka
B.Com 2 class Honours	University of Nairobi	1984

**6. LANGUAGE SPOKEN / LUGHA UNAZOZUNGUMZA**

First Language Lugha ya Kwanza	Second Language Lugha ya Pili	Others Nyingine
KISWAHILI	ENGLISH	SWAHILI

**7. MEMBERSHIP OF PROFESSIONAL ORGANISATION(s) (If any)**

**UANACHAMA WA SHIRIKA(MA) YA KITAALAMU (Kama yapo)**

Name of Organization Jina la Shirika	Date of Admission Tarehe ya Kuandikishwa	Membership No. Na. ya Uanachama
N/A	N/A	N/A

**8. REASON(S) FOR DECLARATION / SABABU ZA KUJITANGAZA**

Purpose for which declaration is required / Kusudio la kuhitajika kwa kujitangaza huku

Election  Upigaji kura

Employment  Kuajiriwa

Others (Specify)  
Nyingine (Bainisha)

State office for which the declaration is being submitted  
Ofisi ya serikali ambayo kujitangaza huku kunawasilishwa

THE COUNTY GOVERNMENT  
OF EMBU

**9. MORAL AND ETHICAL QUESTIONS / MASWALI YA NIDHAMU NA KIMAADILI**

Answers to the following questions are mandatory. If YES to any question you must provide additional information on a supplementary sheet.

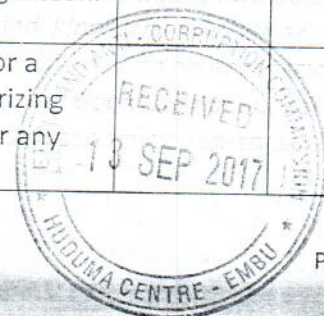
Majibu kwa maswali yafuatayo ni lazima. Kama NDIYO katika swali lolote lazima utoe taarifa ya ziada kwenye karatasi nyingine.

	YES	NO
a) Have you ever engaged in any form of dishonesty in the conduct of public affairs a) Umewahi kujihusisha na hali yoyote ya kutokuwa mwaminifu katika kazi zako na shughuli za umma		✓
b) Have you ever abused a public office? b) Umewahi kutumia vibaya ofisi ya umma?		✓
c) Have you ever misrepresented information to the public? c) Umewahi kuwakilisha kwa njia isiyofaataarifa kwa umma?		✓
d) Have you ever engaged in wrongful conduct whilst in the furtherance of personal benefit?		✓





d) Umewahi kujihusisha katika tabia mbaya huku ukitaka kujinufaisha kibinafsi?		
e) Have you ever misused public resources? e) Umewahi kutumia vibaya rasilimali za umma?		✓
f) Have you ever discriminated against anyone of any grounds other than as provided for under the Constitution or any other law? f) Umewahi kubagua yeyote kwa misingi yoyote mbali na vile ilivyoelezwa katika Katiba au sheria yoyote nyingine?		✓
g) Have you ever falsified official or personal records? g) Je, umewahi kudanganya katika rekodi rasmi au za kibinafsi?		✓
h) Have you ever been debarred or removed from the Register of Members of your professional organization? h) Umewahi kupigwa teke au kuondolewa kutoka kwenye Rejista ya Wanachama wa shirika lako la kitaalamu?		✓
i) Have you ever had any occupational or vocational license revoked and/or otherwise subjected to any other disciplinary action for cause in Kenya or any other country i) Umewahi kujipata katika hali ya leseni yako ya kikazi au ya kiufundi kutupiliwa mbali na/au vinginevyo kuchukuliwa hatua nyingine ya kinidhamu katika nchi ya Kenya au nchi yoyote nyingine		✓
j) Have you ever dismissed from employment on account of lack of integrity? j) Umewahi kufutwa kazi katika ajira kutokana na ukosefu wa uadilifu?		✓
k) If you have been a public officer, have you ever failed to declare your Income, Assets and Liabilities as required under the Public Officer Ethics Act, 2003? k) Kama umewahi kuwa ofisa wa umma, umewahi kushindwa kutangaza Mapato yako, Mali na Gharama kama unavyohitajika katika Kifungu cha sheria cha Maadili ya Ofisa wa Umma, 2003?		✓
l) Have you ever been the subject of disciplinary or criminal proceedings for breach of the Public Officer Ethics Act, 2003 or a Code prescribed thereunder? l) Umewahi kuwa mada katika taratibu za kinidhamu au kihalifu kwa kuvunja kifungu cha sheria cha Maadili ya Ofisa wa Umma 2003, au Msimbo ulioainishwa hapo chini?		✓
m) Have you ever been convicted of any offence and sentenced to serve imprisonment for a period of at least six months? m) Umewahi kushtakiwa kwa kosa lolote na kuhukumiwa kifungo gerezani kwa kipindi kipatacho miezi sita?		✓
n) Have you ever had an application for a Certificate of Clearance or a Certificate of Good Conduct or for a visa or other document authorizing work in a public office denied and/or rejected for cause in Kenya or any other country?		✓





n) Umewahi kutuma ombi la Cheti cha kuondolewa Hatia au Cheti cha Kinidhamu au cha visa au nyaraka nyingine zinazoidhinisha kazi katika ofisi ya umma na hivyo basi wewe kunyimwa na/ au kukataliwa kwa sababu yoyote nchini Kenya au nchi yoyote nyingine?

**10. EMPLOYMENT INFORMATION / TAARIFA YA KUAJIRIWA**

NAME OF EMPLOYER JINA LA MWAJIRI	POSITION/RANK CHEO/WADHIFA	DATE OF FIRST APPOINTMENT TAREHE YA KUAJIRIWA KWA KWANZA	DATE OF PRESENT APPOINTMENT TAREHE YA KUAJIRIWA KWA SASA
Kenya Industrial Estates	Project Officer	1 <sup>st</sup> Feb. 1987	20 <sup>th</sup> Sept
Ministry of Commerce & Ind	Leads Officer	1 <sup>st</sup> Aug. 1985	2016
Technoserve Inc.	Project Coordinator	1 <sup>st</sup> April 1999	
Land O' Lakes	Project Coordinator	1 <sup>st</sup> April 2008	
County Govt of Embu	Governance Advisor	20 <sup>th</sup> Sep. 2016	
WORKSTATION KITUO CHA KAZI	NATURE OF EMPLOYMENT (Constitutional/Elective/Permanent/Contractual/Other) AINA YA KUAJIRIWA (Kikatiba/Kuteuliwa/Kudumu/Kikandarasi/Nyingine)		
Embu			



**OATH AND AFFIRMATION / KIAPO NA UTHIBITISHWAJI**

I solemnly swear (or affirm) and certify, under penalty of false declaration under the Oaths and Statutory Declarations Act (Cap 15 of the Laws of Kenya), that all the foregoing statements in this declaration are true and correct to the best of my knowledge.

Ninaapa ya kwamba (ninathibitisha) na kuidhinisha, katika adhabu ya kujitangaza kwa uongo chini ya kifungu cha sheria cha Viapo na Kujitangaza Kisheria (Ibara 15 ya Sheria za Kenya), kwamba kauli zote zilizotajwa katika kujitangaza huku ni za kweli na sahihi kwa kadri ninavyojua.

Dated at / Mnamo tarehe ..... Embu ..... , this / kwenye ..... 13<sup>th</sup> ..... Embu

day of / siku hii ya ..... September ..... 2017 ..... day of / siku hii ya ..... September ..... 2017

SIGNATURE OF DECLARANT: .....  
SAINI YA ANAYEJITANGAZA:

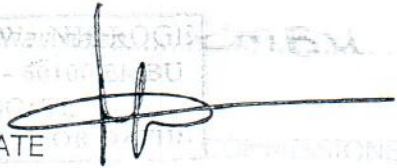


SWORN/DECLARED BEFORE ME / ALIYELISHWA KIAPO/TANGAZWA MBELE YANGU

This / Mnamo ..... 13<sup>th</sup> ..... day of / siku hii ya ..... September ..... 2017 ..... day of / siku hii ya

at / katika mahali hapa ..... Embu .....

MARGARET WANGAROGI  
P. O. Box 2555 - Embu  
ADVOCATE



COMMISSIONER FOR OATH/MAGISTRATE  
KAMISHNA WA KIAPO/HAKIMU





HIGHER EDUCATION LOANS BOARD HIGHER EDUCATION LOANS BOARD HIGHER EDUCATION LOANS BOARD HIGHER EDUCATION LOANS BOARD

# HIGHER EDUCATION LOANS BOARD

## Certificate of Clearance

### STUDENTS' LOANS



HELB-09238

This is to confirm that MARY MERCY WANJA NJERU

ID No. 399292 Registration No. D33/739/80

attended UNIVERSITY OF NAIROBI

has fully repaid his/her UNDERGRADUATE STUDIES Principal Loan and interest thereon.

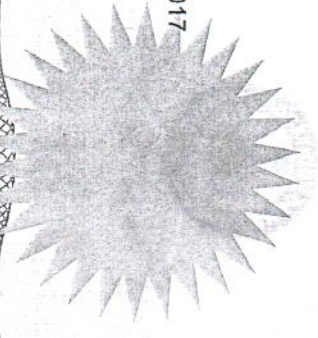
*[Signature]*

Signature **CEO & BOARD SECRETARY** Date September 12, 2017

*This certificate is issued without erasures, alterations or cancellation*

*[Signature]*

Signature **HEAD OF OPERATIONS** Date September 12, 2017

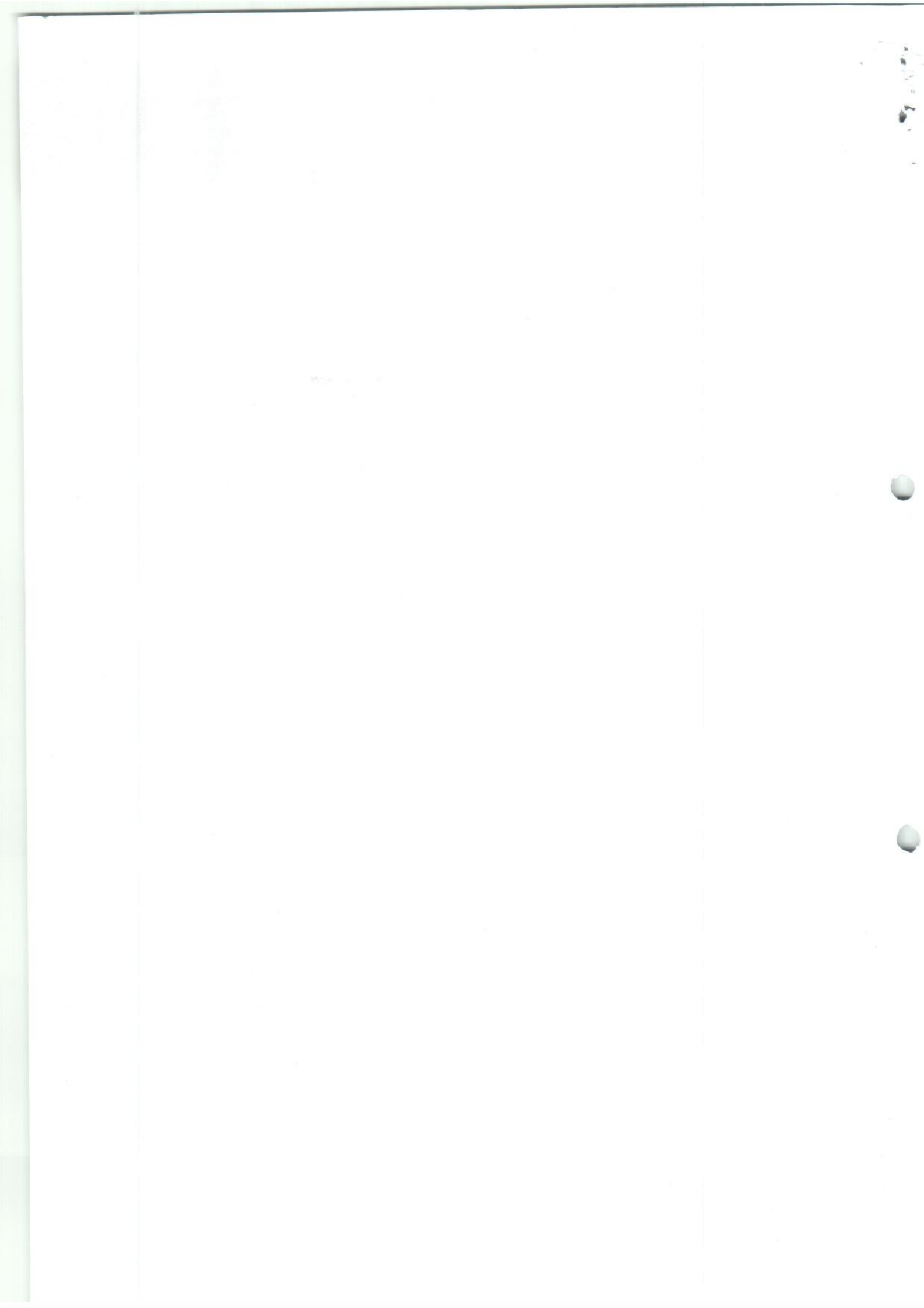


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ANNEX V

NATIONAL POLICE SERVICE

C. 24A



DIRECTORATE OF CRIMINAL INVESTIGATIONS

DIRECTORATE OF CRIMINAL INVESTIGATIONS HEADQUARTERS  
P.O.Box 30036-00100 GPO  
NAIROBI, KENYA

Ref. No. PCC-AAACDJJ3

Date. 06 September 2017

**POLICE CLEARANCE CERTIFICATE**

*I hereby certify that the fingerprints recorded from*

**MARY MERCY WANJA**

holder of ID No. **0399292** have been searched in Criminal Records Office's database with/without previous record. The validity of the information on this certificate is as of the date of issue.

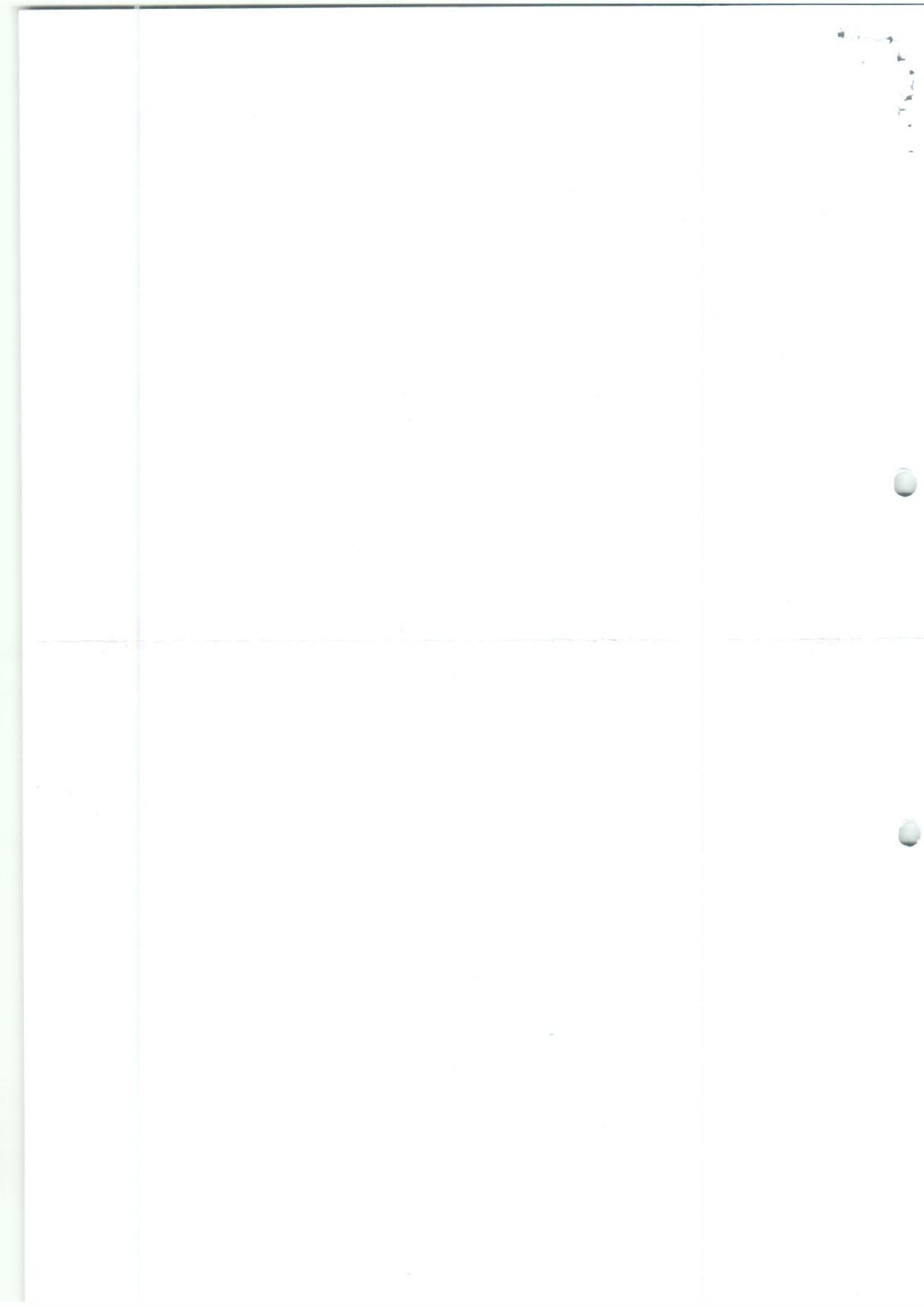
**REMARKS IN CASE OF PREVIOUS RECORD**

**OFFENCE(S): NIL**

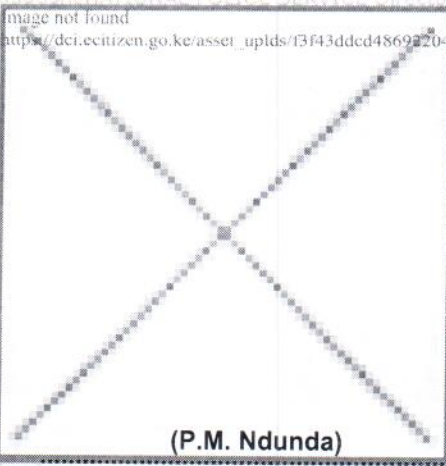
**RESULTS OF TRIAL: NIL**

**DATE:**

*This Certificate has been issued without any alteration or any erasure*







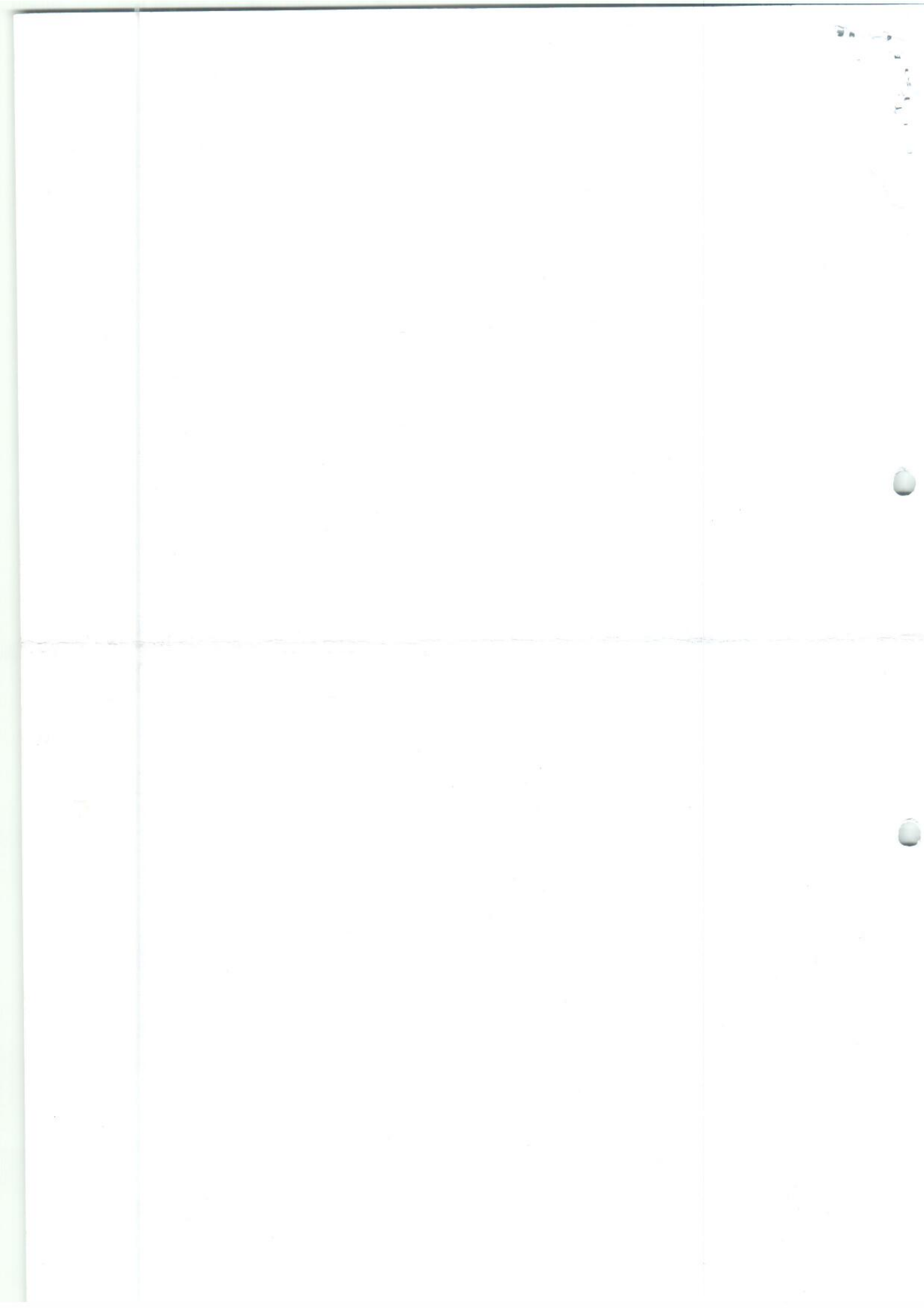
(P.M. Ndunda)

For: Director, Directorate of Criminal Investigations

(P.T.O)

**NOTE:** This is a computer generated certificate, to verify the authenticity of this document, send DCI to 21546

REMARKS





MARY MERCY WANJA

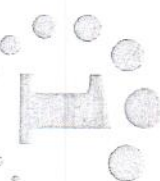
Date of Issue: 12th September 2017

Creditinfo ID: No credit data

Serial No: CC001959

Credit report ref: No report data

This certificate applies only to the copies of records that are made available by Creditinfo



# CREDITINFO Clearance Certificate

This is to certify that,

## MARY MERCY WANJA

With ID Number: 0399292

Has no adverse listing as per information held by Creditinfo CRB Kenya Ltd

This certificate is valid at the date of issue, changes may occur after issue date

Chief Executive Officer



Chief Technology Officer

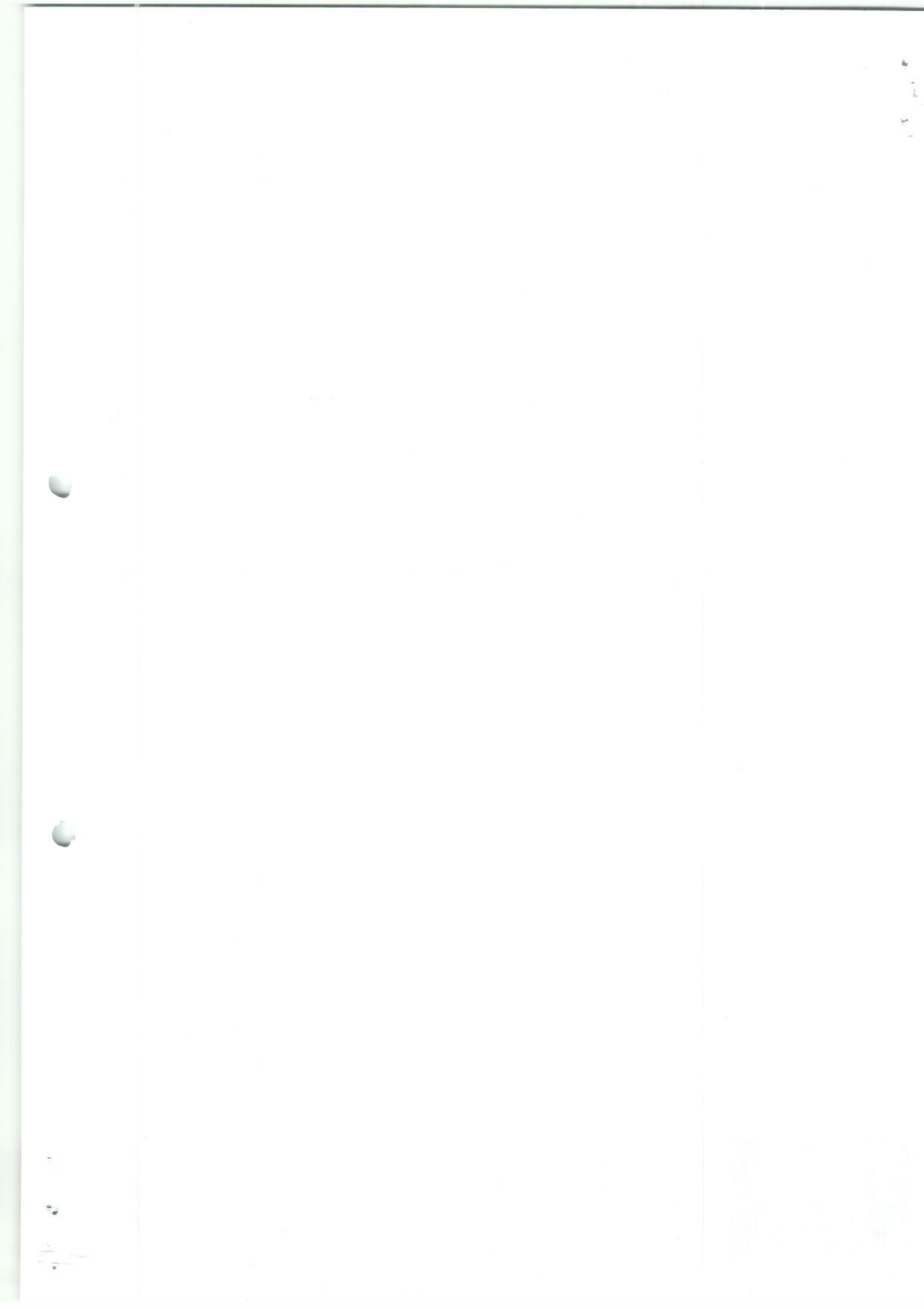


The conclusion herein is based on the information obtained from public records and other third party sources. Creditinfo makes no representation as to the accuracy, completeness, or timeliness of the information, and shall not be liable for any loss, damages or claims whatsoever arising from reliance on this certificate.

ANNEX

VI







KENYA REVENUE  
AUTHORITY

www.kra.go.ke

**Tax Compliance Certificate**

ANNET

VII

For General Tax Questions  
Contact KRA Call Centre  
Tel: +254 (020) 4999 999  
Cell: +254(0711)099 999  
Email: callcentre@kra.go.ke

**Taxpayer PIN :** A001211597M

**Name and Address :**

Mary Mercy Wanja  
Nairobi, Nairobi, Embakasi District,  
PO Box:33851,  
Postal Code:00600

**Certificate Date:** 10/10/2017

**Certificate Number:**

KRAWON8661202017

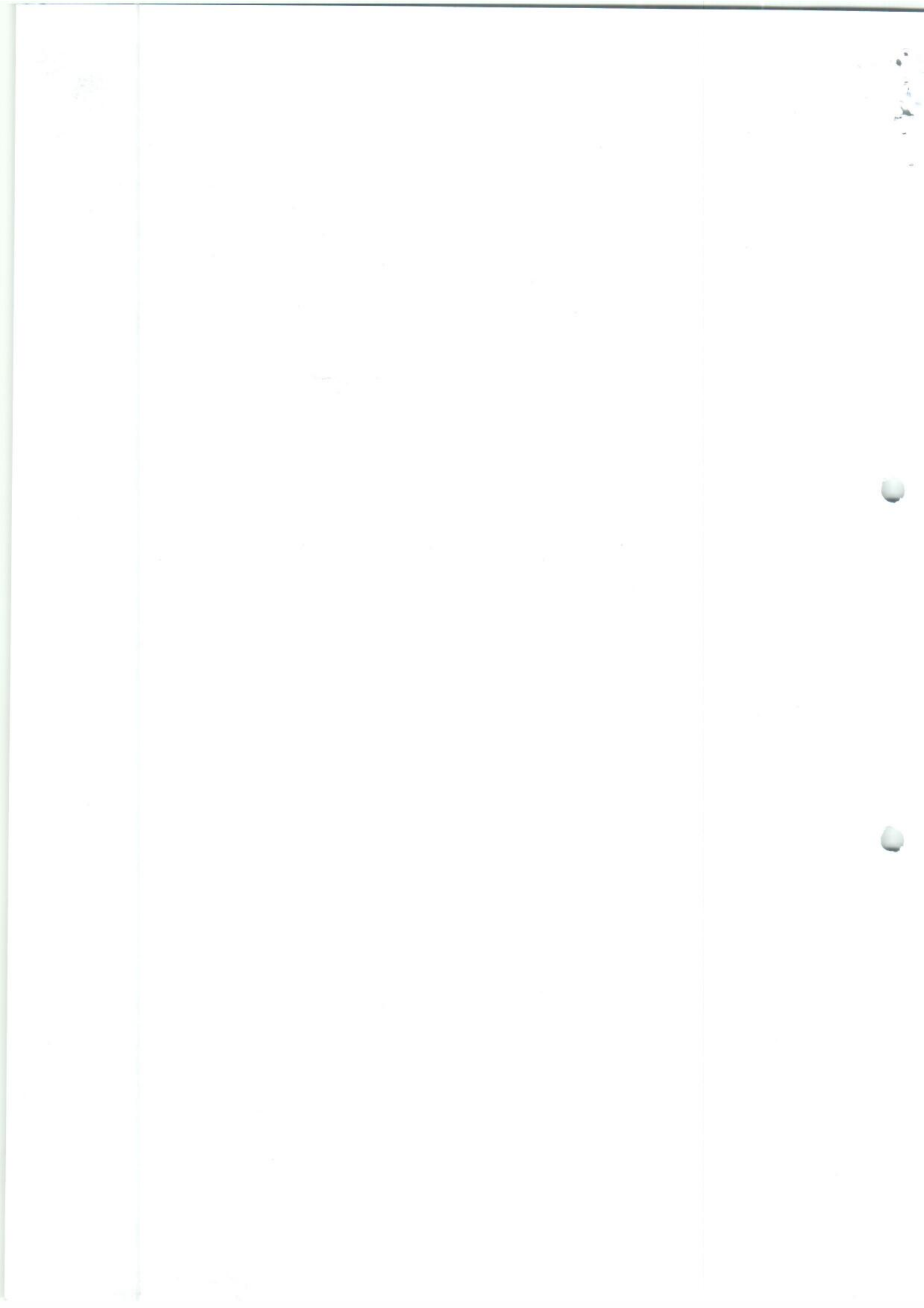


**This is to confirm that Mary Mercy Wanja,  
Personal Identification Number A001211597M  
has filed relevant tax returns and  
paid taxes due as provided by Law.**

**This Certificate will be valid for  
twelve (12) months up to 09/10/2018.**

**Caveat:** This certificate is issued on the basis of information available with the authority as at the certificate date mentioned above. The Authority reserves the right to withdraw the certificate if new evidence materially alters the tax compliance status of the recipient.

**Disclaimer :** This certificate is system Generated and therefore does not require signature. You may confirm validity of this certificate on the iTax Portal by using the TCC Checker.







ANNEX VIII

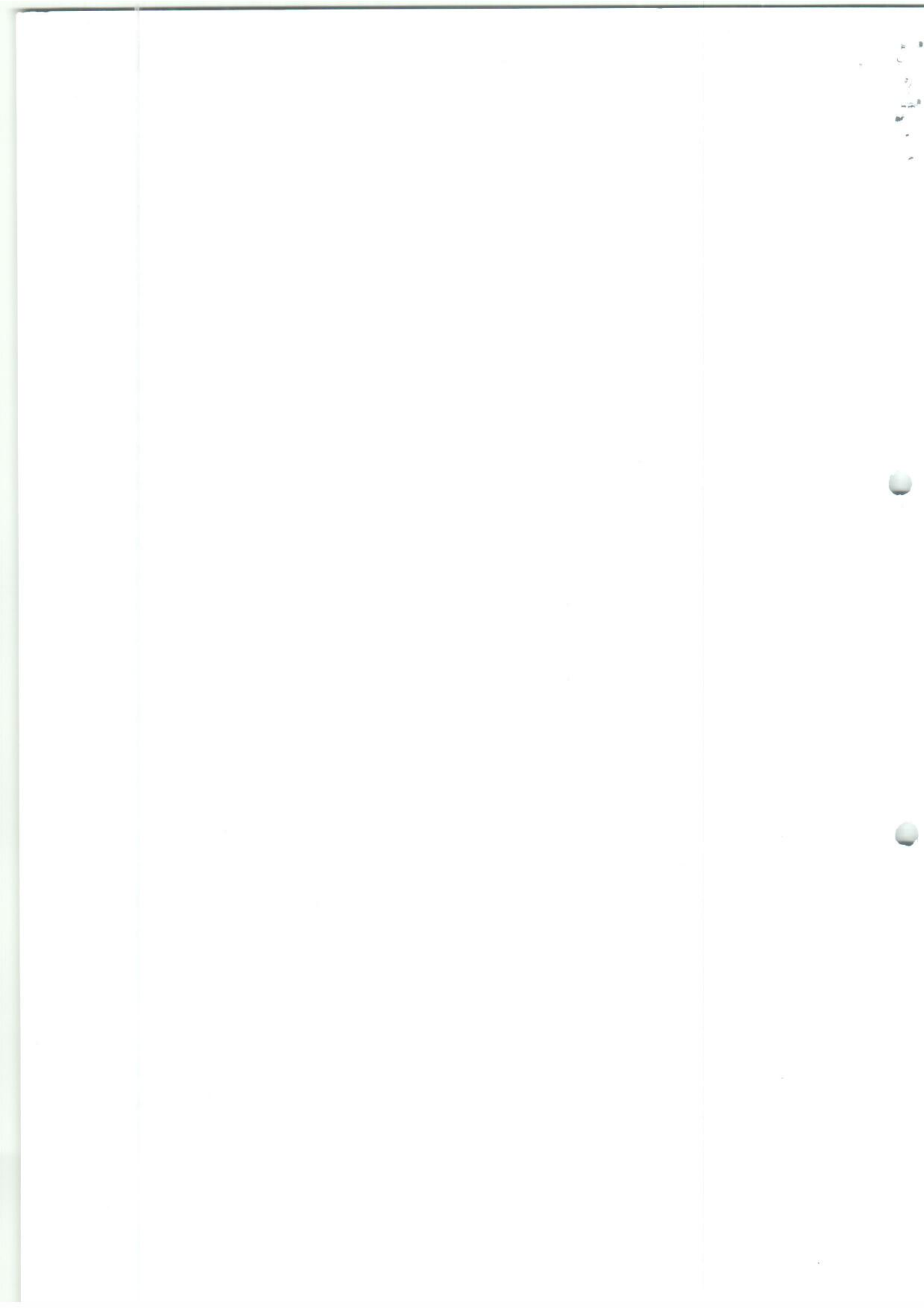
Born 1960  
B Com Marketing Option UoN,  
Contacts - +254722809709 email marymercym@gmail.com

### **KEY QUALIFICATIONS**

Ms. Mary Munene brings more than 25 years in value chain expertise, business development and entrepreneurship in the dairy sectors throughout Kenya. I have vast experience implementing value chain-oriented programs, utilizing a business development facilitative approach to successfully link entrepreneurs to markets. I was the Value Chain Coordinator for the Co-operative Development Program, implemented by Land O'Lakes International Development in Rwanda, Uganda, Kenya and Ethiopia. In this role, I advanced best practices in value chain development to foster dairy sector competitiveness while successfully collaborating with multiple programs, stakeholders and players along the value chain. I utilized my vast experiences in market systems development, business enabling environment expansion, farmer organization development and business development service provision to effectively engage all players along the dairy value chain, from input suppliers to end market consumers. Key to my involvement in CDP 3 has been my dedication to female farmers. Women account for 44 percent of all beneficiaries and 40 percent of training beneficiaries under the project.

In earlier roles, I spearheaded market development for a variety of value chains, such as pigeon peas and green grams, lower Eastern as the Coordinator of Agricultural Business Development under the DANIDA-funded Kenyan Agricultural Support Program. Also, as the Coordinator for Entrepreneurship Development for TechnoServe in Kenya, I helped identify business creation opportunities for smallholders while also providing technical training in topics such as value addition product development and micro-financing. I have successfully identified potential and existing entrepreneurs slated for growth in the Kenyan agricultural sector; helped to establish both fee-for-service and embedded business development service-delivery models within smallholder farmer communities; helped business development service (BDS) providers develop products and services; and promoted these services among potential small businesses, BDS providers and microfinance institutions.

I have many year of hands on service and impressive work building collaborative bridges between CDP and other Kenyan programs have led to the establishment of extensive in-country networks



of government, NGO and private sector entities alike. I am a Kenyan and holds a Bachelor of Commerce Degree University of Nairobi. I have received numerous trainings in value chain development including *Value Chain Program Design* facilitated by Action for Enterprise and *Market Approach to BDS Provision* facilitated by the Springfield Centre for Business Development. As per attached list of trainings.

## **PROFESSIONAL HISTORY**

**Currently serving as Embu County Economic advisor and consultant with the Food and Agricultural Organization (FAO)**

**Former vice Chair of the Business Development Donor Working Group Kenya**

**Land O'Lakes International Development, Cooperative Development Program (CDP) Coordinator funded by USAID Washington DC 2013- 2016**

**Member of Climate Change Working Group Kenya**

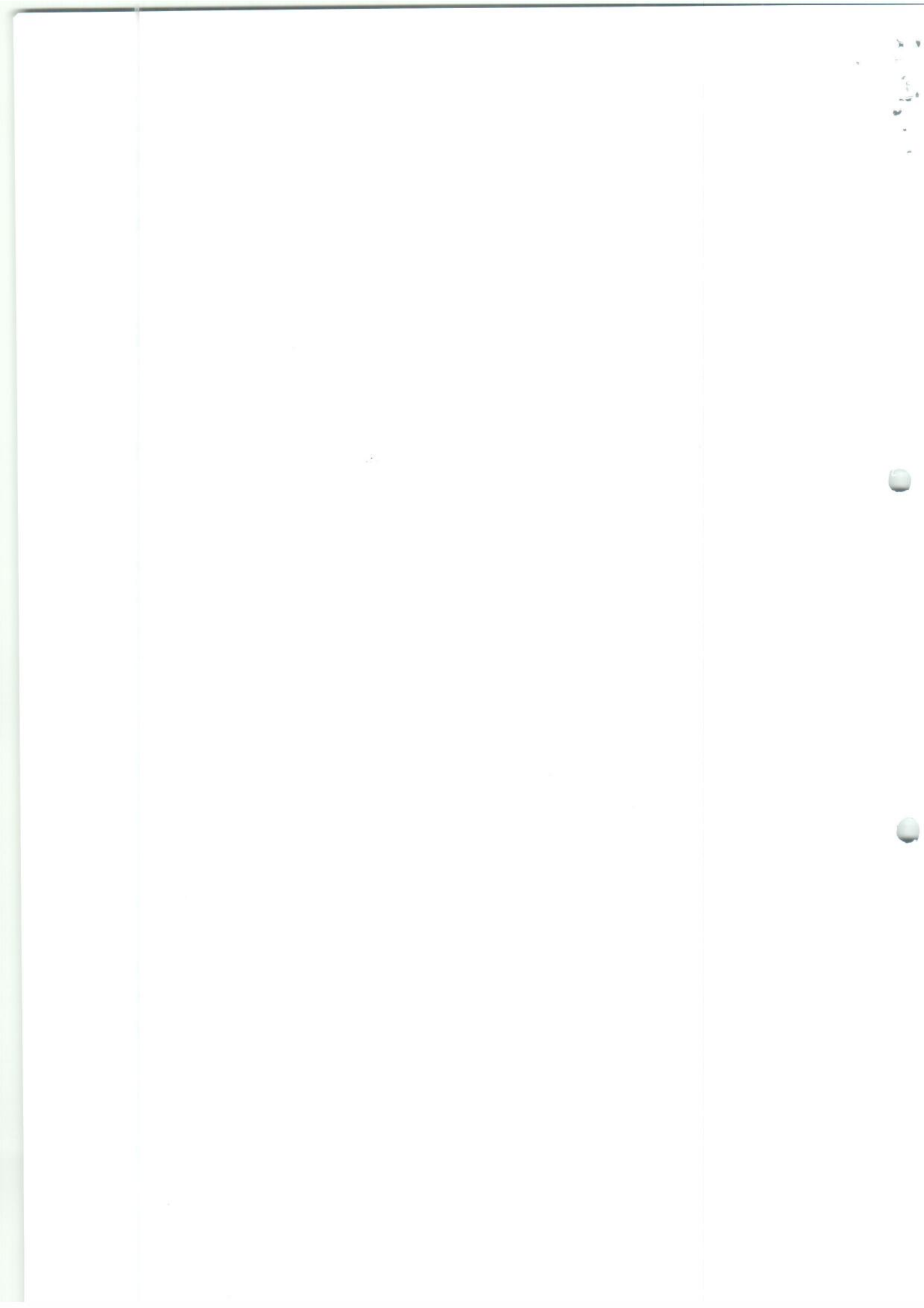
Worked with horizontally and vertically integrated dairy cooperatives in Kenya Uganda, Ethiopia and Rwanda to ensure they are competitive and meeting the evolving needs of their members for sustainability. Working closely, with Dairy processors such as Githunguri, Meru Dairy Cooperative Union and stakeholders to improve the dairy sector in the region. Promoting dairy cooperative to cooperative learning series. Supporting the development of a knowledge portal under development to support the dairy sector. Visit [www.africandairyportal.com](http://www.africandairyportal.com)

Currently leading efforts to get key stakeholder in the dairy sector to recognize areas causing milk contamination and Aflatoxin in animal feed is a major concern followed by management and treatment of Mastitis in milking cows

**Land O'Lakes International Development, *Value Chain Coordinator, Kenya Dairy Sector Competitiveness Program (KDSCP), USAID, 2008-2013***

Led dairy value chain activities and created linkages from farm-level to the final consumer. Participated in efforts that created an enabling business environment, including the establishment of the National Dairy Task Force and regional dairy working groups comprising of stakeholder representatives that articulate and provide solutions to issues impeding competitiveness in the dairy sector. Supported the revival of the Kenya Dairy Processors Association and supported the





development of a 5-year generic consumption campaigns. Led efforts to revive/established 135 cooperatives that have reached 319,000 farmers, 44 percent of whom are women. Identified mentoring opportunities and linked 906 technology and management service providers to smallholder farmers. Gross margins have increased by 80 percent due to training, improved technology and access to credit for over 43,000 farmers from a range of financial institutions.

Supported the Kenya Dairy Board in developing dairy regulations and harmonizing them with the COMESA, supported the Good manufacturing practice (GMP) and promotion of a quality based payment system

***DANIDA, Coordinator of Agricultural Business Development, Kenya Agricultural Support Program, 2005-2008***

Developed a market system for a variety of value chains, such as pigeon peas and green grams, linking producer groups to merchants for green gram export to Dubai. Established the Makueni Mango Association and connected mango producer members to export markets. Developed a market dissemination platform through a local magazine called the Makueni Star.

***Golden Neo-Life International, Business Consultant, 2001-2003***

This is a company that develops and distributes environmental friendly cleaning products, health care range of products and skin care range of products. Advised company on business development opportunities, developed training materials and conducted seminars for the introduction of new product lines and ranges. I have a special interest on conducting health seminars promoting supplementation and detoxification programs for human health. Conducted recruitment activities for regional distributors and coordinated the development of regional distribution networks.

***TechnoServe, Project Coordinator, Micro-Enterprise Development Project, 1999- 2001***

Coordinated and managed BDS activities for the maize, pulses and dairy value chains in the Micro-Private Enterprise Development Project, creating private enterprise development through the provision of sustainable and viable non-financial services. Supported the design, promotion, registration and commercialization of 5 types of mobile carts in the country. Identified potential and existing entrepreneurs with potential for growth and provision of BDS. Developed a self-screening model as part of a team to identify entrepreneurs, opportunities and fee-for-services. Participated in the Business Opportunity Seminar model – the gateway to enterprise development cycle – reaching 35,000 people and resulting in the creation of 4,100 businesses.





**Kenya Industrial Estate, *Project Preparation and Appraisal Manager, 1987-1999***

Led efforts to establish a range of Industrial businesses in Kenya as KIE was charged with the responsibility of indigenizing the economy. Worked as a branch Manager Muranga, regional manner Nairobi and was responsible for the identification of viable manufacturing and service businesses, business plan preparation, project appraisal and financing projects, with investments in the range of \$1,000 to \$70,000. Was instrumental in establishing manufacturing enterprises such as Bakeries, metal fabrication enterprises, dry cleaners, saw mills, paper mills, printing presses, service industries just to mention a few.

Offered numerous sessions to graduating administration officer before leaving training to help them see business opportunities to promote in their new stations. Dos and DCs

**Ministry of Commerce and Industry - Department of Internal trade 1985—1986**

Charged with the responsibility of promoting internal trade and effectively appraised and identified entrepreneurs for joint loan board funding. Analysis of tea Auctions in Mombasa. Have an understanding of working with the government structure

**SHORT-TERM CONSULTANCIES**

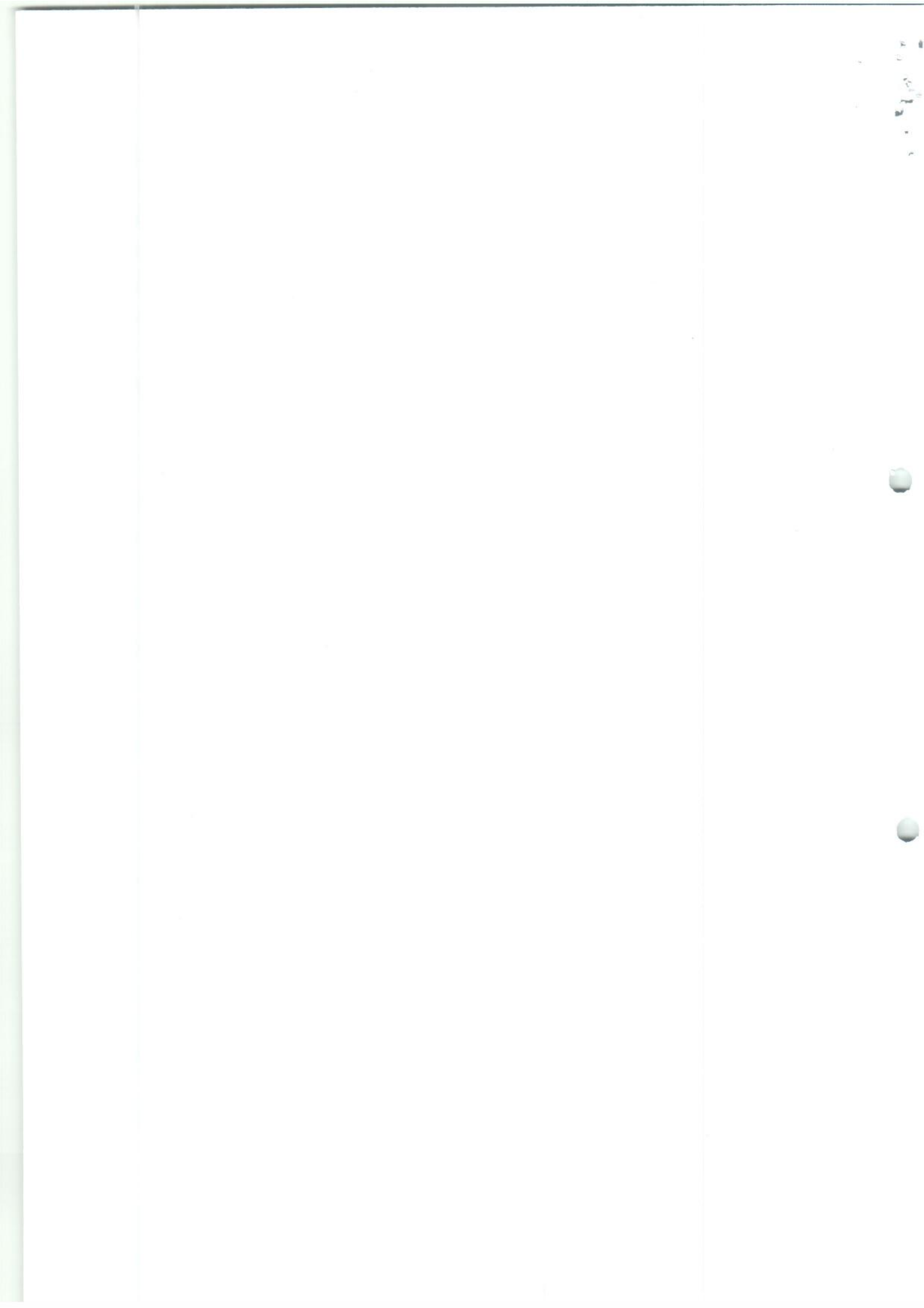
**TechnoServe, *Consultant, Sensitization of Market Approach to BDS Provision, Micro-Enterprise Development Program (MEDP), 2003***

Provided BDS methodology technical training to staff members. Designed sustainable interventions with a larger outreach, and developed indicators and conducted project monitoring and evaluation.

**DANIDA, *Consultant, Sub-Sector Appraisal, Micro-Enterprise Development Program (MEDP), 2002***

Evaluated the subsector performance and transformed the program by providing technical support on BDS methodology. Provided training to dairy cooperatives, which resulted in increases in milk bulking and the provision of embedded services. Provided technical assistance to mango farmers to bulk and enter into contracts with processors in Mombasa.

**DANIDA, *Consultant, Capacity Building, Business Service Market Development Project (BSMDP), 2002***



Built the capacity of Central Artificial Insemination Services working with district veterinary officers, agents, low cost service providers and farmers in 30 Kenyan districts.

## **EDUCATION AND TRAINING**

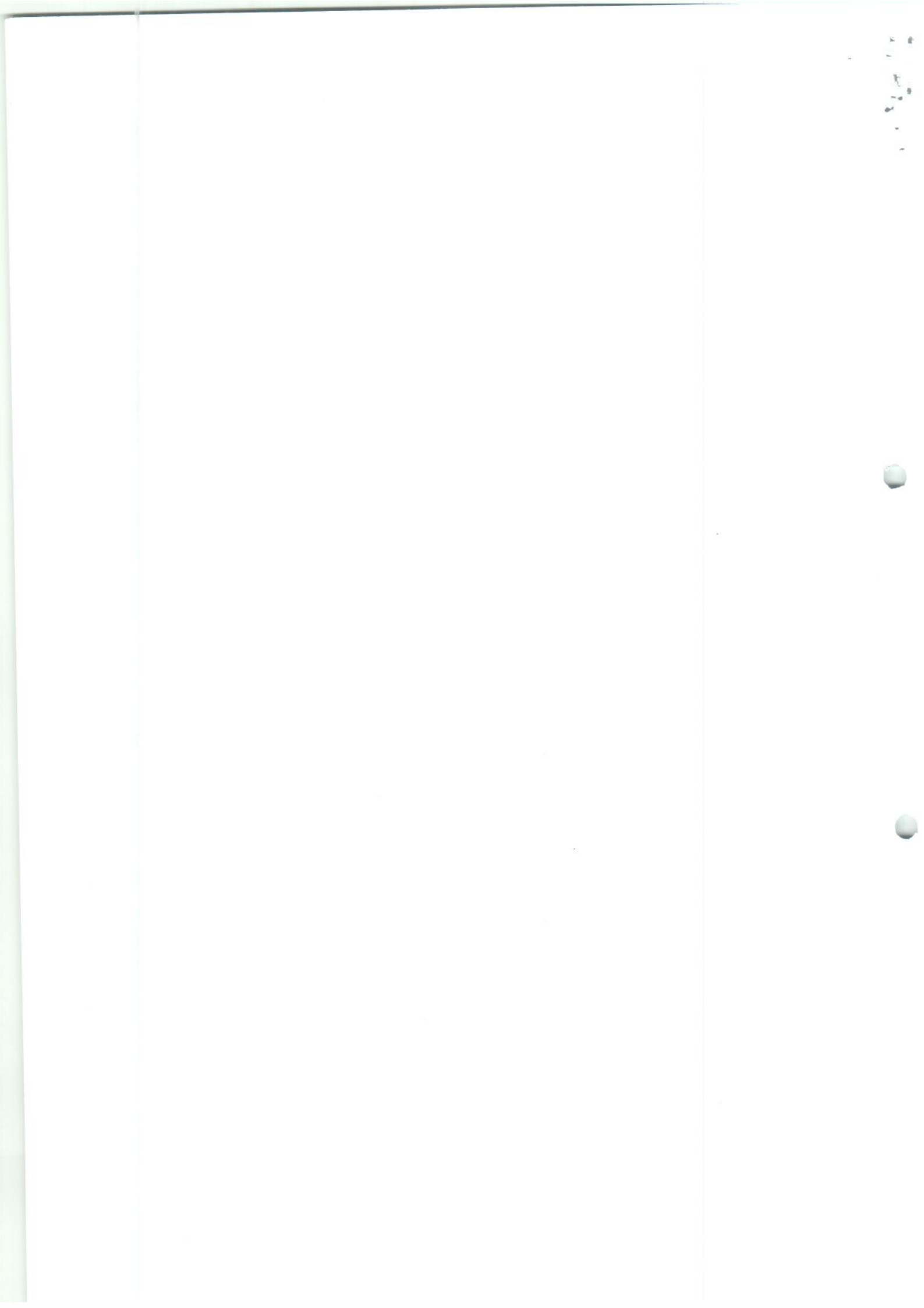
Bachelor of Commerce-Marketing option, University of Nairobi, Nairobi, Kenya, 1984

Ex- Sacred Heart Kyeni, Nguvu Girls, Kangaru High school

### **Professional Qualifications and Training**

- Bachelors of Commerce Second class upper Division 1984 Nairobi University
- Environmental Analysis- Development and financial planning Bradford University 1994
- Introduction to Micros and Lotus123 1988
- Intermediate Lotus 123
- Economic and Financial Analysis 1989
- Implementers course on Entrepreneurship selection and training 1991
- Effective Credit control and credit control Training 1993
- Management Development Seminar 1993
- Women executive Seminar 1994
- Product design course 1996
- Quality Customer service, care ad relations 1997
- Job evaluation Training 1997Economic Development and Industrial project appraisal 1997  
Japan
- General Management, housing, feeds, and water, health and disease Management, profitability and marketing, selection and breeding in small scale poultry systems in East Africa in prevention and control of HPAI 2008
- Accounting for the environment in Business planning 2000
- Improving Micro and Small Enterprise Success rates through cleaner production 2002
- Female Touch for the dream team 2002
- BDS Training Program 2001 Glasgow UK 2001
- Gender mainstreaming in climate change Training 2013
- Integrating Gender throughout the projects life cycle 2015
- BDS programs series from 1-12<sup>th</sup> BDS Conferences





### **Others**

Been a Board member of Nguviu Girls Secondary school Embu

Former Board member of New Kenya Cooperative Creameries

Former Board member of the Kenya Pest control Board

Member of Climate change working group Kenya

Chairlady Kirimiri Dairy Group

Director Samuli Enterprises

Former vice chairlady of Viwandani Sacco, Kenya Industrial Estates (KIE)

### **LANGUAGE**

Embu, Native / Kiswahili, Fluent / English, Fluent

### **Referees**

Gabriel Rugalema -FAO Representative Gigiri

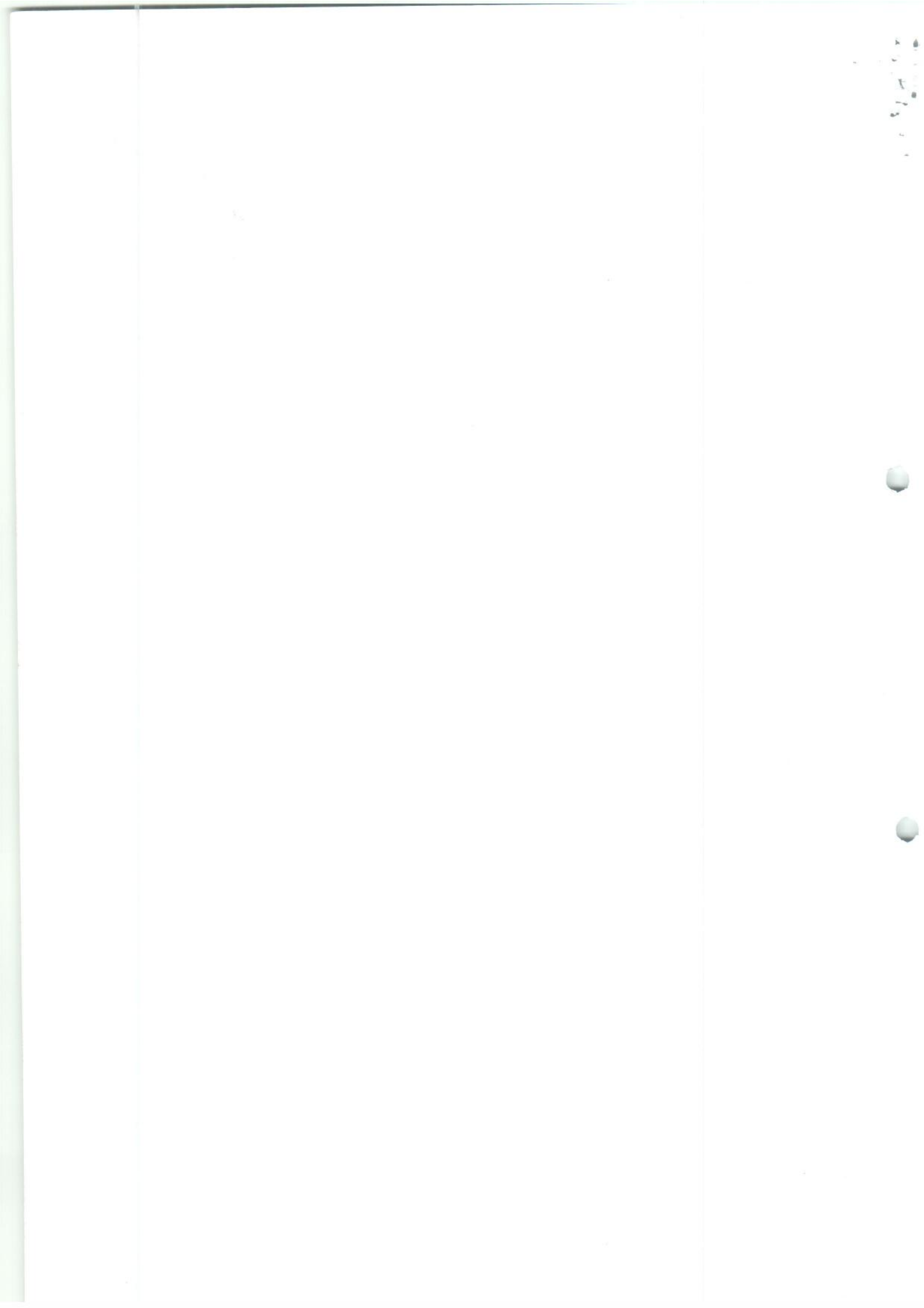
Ignatius Kahi -Chef of party K-SALES [Ignatius.kahi@idd,landolakes.com](mailto:Ignatius.kahi@idd,landolakes.com)

Greg Grothe - Immediate supervisor and Chief of Party CDP3 – email [gdgrothe@landolakes.com](mailto:gdgrothe@landolakes.com)

Mulinge Mkumbu Former Chief of party KDSCP, My supervisor for KDSCP  
[mmukumbu@fintrac.com](mailto:mmukumbu@fintrac.com)

Brian Dotson Director programs Africa – Land O' Lakes [brianscottdotson@gmail.com](mailto:brianscottdotson@gmail.com)

His Excellency Hon. Martin Wambora Embu County [mnwambora@yahoo.com](mailto:mnwambora@yahoo.com)





I MARY MERCY W. MUNENE SWEAR BY THE ALMIGHTY

GOD THAT THE INFORMATION I SHALL

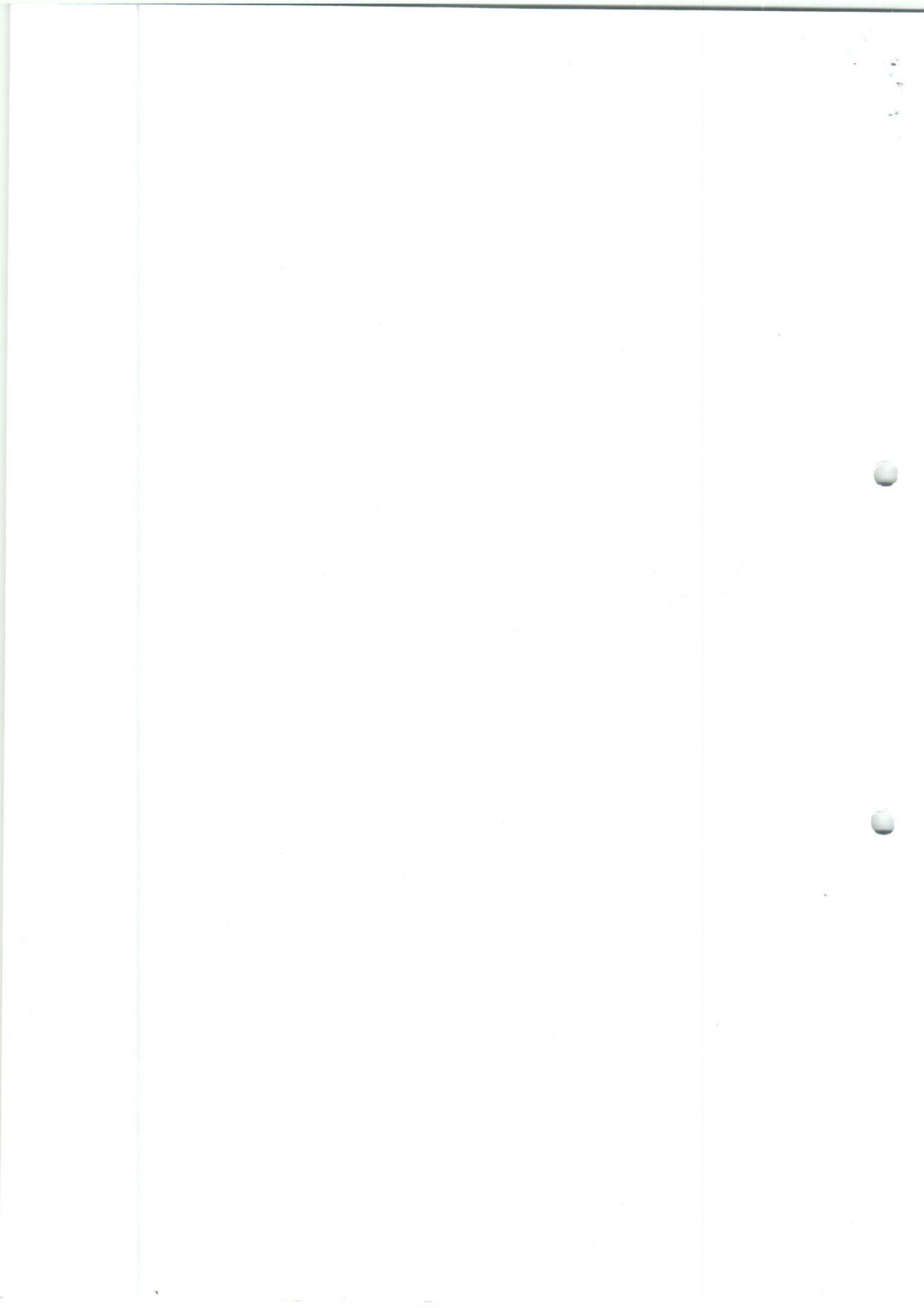
GIVE BEFORE THIS COMMITTEE OF THE

COUNTY ASSEMBLY SHALL BE THE

TRUTH, THE WHOLE TRUTH, NOTHING

BUT THE TRUTH, SO HELP ME GOD

NAME MARY MERCY W. MUNENE SIGN 



## COUNTY ASSEMBLY OF EMBU



### CRITERIA FOR VETTING/APPROVAL OF NOMINEES FOR APPOINTMENT TO PUBLIC OFFICE BY COUNTY ASSEMBLY

#### QUESTIONNAIRE

Notes;

- (a) This questionnaire applies to appointments to public office arising by or under the Constitution or any other, law where the approval of the County Assembly is a requirement.
- (b) The questionnaire shall be used by the relevant County Assembly Committee to a vet a nominee appearing before the committee in the process of approval by the County Assembly.
- (c) The questionnaire shall be filled and submitted by the nominee to the relevant County Assembly Committee through the Clerk on or before a date set by the committee.
- (d) The submission of false information in the questionnaire is an offence and may result in prosecution.
- (e) Any form of canvassing by a nominee shall lead to disqualification.
- (f) The nominee must answer all the questions.

1. Name: *(State Full Name)*

ALVAN MUGENDI GATUMU

2. Position: *(State Position for which you have been nominated)*

CHIEF OFFICER LIVESTOCK AND FISHERIES



3. Sex:

MALE

4. Date of Birth: *(State year and Place of Birth)*

26<sup>th</sup> MAY 1964

5. Marital Status:

MARRIED

6. Daytime Phone Number:

068-30167

7. Mobile Phone Number:

0725442879

8. E-mail Address:

gatumugendi@yahoo.com.

9. ID No./Passport Number:

8890914

10. Personal Identification Number:

A002041789Z

11. Nationality:

KENYAN

12. Postal Address:

P.O. Box 2836-60100 EMBU

13. City/Town:

Embu

14. Knowledge of Languages: (Specify Languages)

ENGLISH, KISWAHILI, KIEMBU

15. Education: (List, in reverse chronological order, each university, college, or any other institution of higher education attended and indicate, in respect of each, the dates of attendance, academic award obtained, whether a degree was awarded, and the dates on which each such degree was awarded).

Date of Attendance	University/College	Academic Award Obtained	Dates degree Awarded
Jan 2011 - August 2013	University of Nairobi	Master degree in Project planning and Management	23 <sup>rd</sup> August 2013
August 1996 - August 1999	Egerton University	Degree in Animal production (Upper Div.)	14 <sup>th</sup> August 1999
August 1983 - Dec. 1986	Egerton College	Diploma in Animal Husbandry (Distinction)	5 <sup>th</sup> Dec. 1986

16. Employment Record: (List in reverse chronological order all Government agencies, business or professional corporations, companies, firms or other enterprises with which you have been affiliated as an officer, director, partner, proprietor, employee or consultant).

Ministry of Agriculture, Livestock and Fisheries - 1986 to date.

17. **Honors and Awards:** (List any scholarships, fellowships, honorary degrees, academic or professional honors, honorary society memberships, military awards and any other special recognition for outstanding service or achievement and in respect of each, state the date of award and the institution or organization that made the award).

NONE

18. **Professional Association:** (Where applicable) (List all professional associations of which you are or have been a member and give any positions held and the respective dates when each such position was held)

ANIMAL PRODUCTION SOCIETY OF KENYA (APSK)  
MEMBER

19. **Membership:** (List all professional, business, fraternal, scholarly, civic, and charitable or other organizations, (other than those listed in response to Question 19) to which you belong or have belonged).

ANIMAL PRODUCTION SOCIETY OF KENYA (APSK)

20. **Published writings:**

(a) List the titles, publishers and dates of book, articles, reports letters to the editor, editorial pieces or other published materials you have authored or edited.

- ① ~~NONE~~ PARTICIPATORY SCENARIO PLANNING (PSP)  
SEASONAL ADVISORY (Done every season since April 2014)
- ② Master degree Research project paper entitled Influence of rural intermediaries purchasing strategies on sustainability of Small Scale Dairy farming in Mwanjika Constituency - Em
- 3) Training guides on indigenous poultry production and value addition. May 2015.
- 4) Waste management training module - May 2016



- (b) Supply four (4) copies of any reports, memoranda or policy statements you prepared or contributed in the preparation of any bar association, committee, conference or organization of which you were a member.

21. **Public Office, Political Activities and Affiliations:**

- (a) List chronologically any public offices you have held or are currently holding, including the terms of service and whether such positions were elected or appointed.

Dates	Name of Public office	Terms of Service	Elected/appointed
1986-1991	Animal Production officer - Garissa	Permanent	appointed.
1992-1995	ASST. Livestock production officer - Meru District.	"	"
1996-2009	Deputy Livestock production officer - Meru District	"	"
2010 - Jan 2013	District Livestock Production Officer - Embu North	"	"
Feb 2013 - To date	Environment Resilience & Social Inclusion Officer ASDP Embu	"	"

- (b) List all memberships and offices held in and services rendered, whether compensated or not, to any political party or election committee. If you have ever held a position or played a role in a political campaign, identify the particulars of the campaign, including the candidate, dates of the campaign, your title and responsibilities. Also include any linkage you have to a political party at present.

NONE

- (c) Have you ever been dismissed or otherwise removed from office for a contravention of the provisions of Leadership and Integrity Act, 2012?

No.

- (d) Have you ever adversely associated with practices that depict bias, favoritism or nepotism in the discharge of public duties?

No.

22. **Deferred Income/Future Benefits:** (List the sources, amounts and dates of all anticipated receipts from deferred income arrangements, stock, options, uncompleted contracts and other future benefits which you expect to derive from previous business relationships, professional services, firm memberships, etc)

NONE

23. **Outside Commitment during service in office:** (Do you have any plans, commitments or agreements to pursue outside employment with or without compensation during your service in office? If so explain)

No.

24. **Sources of Income:** (List sources and amounts of all income received during the calendar year preceding your nomination and in the current calendar year).

Source of Income	Amount
<del>Salary &amp; Emoluments</del>	
Salary & Emoluments	2,720,000
Rental House	780,000

25. **Tax Status:** (State whether you have fully complied with your tax obligations to the State (or to the County Government where applicable) up to the end of the Financial year immediately preceding the nomination for appointment)

fully complied as per attached KRA certificate

26 **Statement of net Worth:** *(State your financial net worth)*

35,000,000

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27. **Potential Conflict of Interest:**

(a) *Identify the family members or other persons, parties, categories of litigation or financial arrangements that are likely to present potential conflicts-of-interest when you first assume the position to which you have been nominated. Explain how you would address any such conflict if it were to rise.*

NONE

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(b) *Explain how you will resolve any potential conflict of interest, including the procedure you will follow in determining these areas of concern.*

N/A

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28. **Pro-Bono/Charity Work/Donations to Charity:** *(Describe what you have done by way of pro bono or charity work, listing specific instances, the amount contributed and the amount of time devoted to each)*

Free advices on good livestock husbandry  
practices - during free times.

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29. Have you ever been charged in a court of law in the last three years? If so, specify the nature of the charge, where the matter is ongoing, the present status of the matter, or where the matter is concluded, the judgment of the court, or otherwise, how the case was concluded.

No.

30. Have you ever been adversely mentioned in an investigatory report of County Assembly or any other Commission of Inquiry in the last three years?

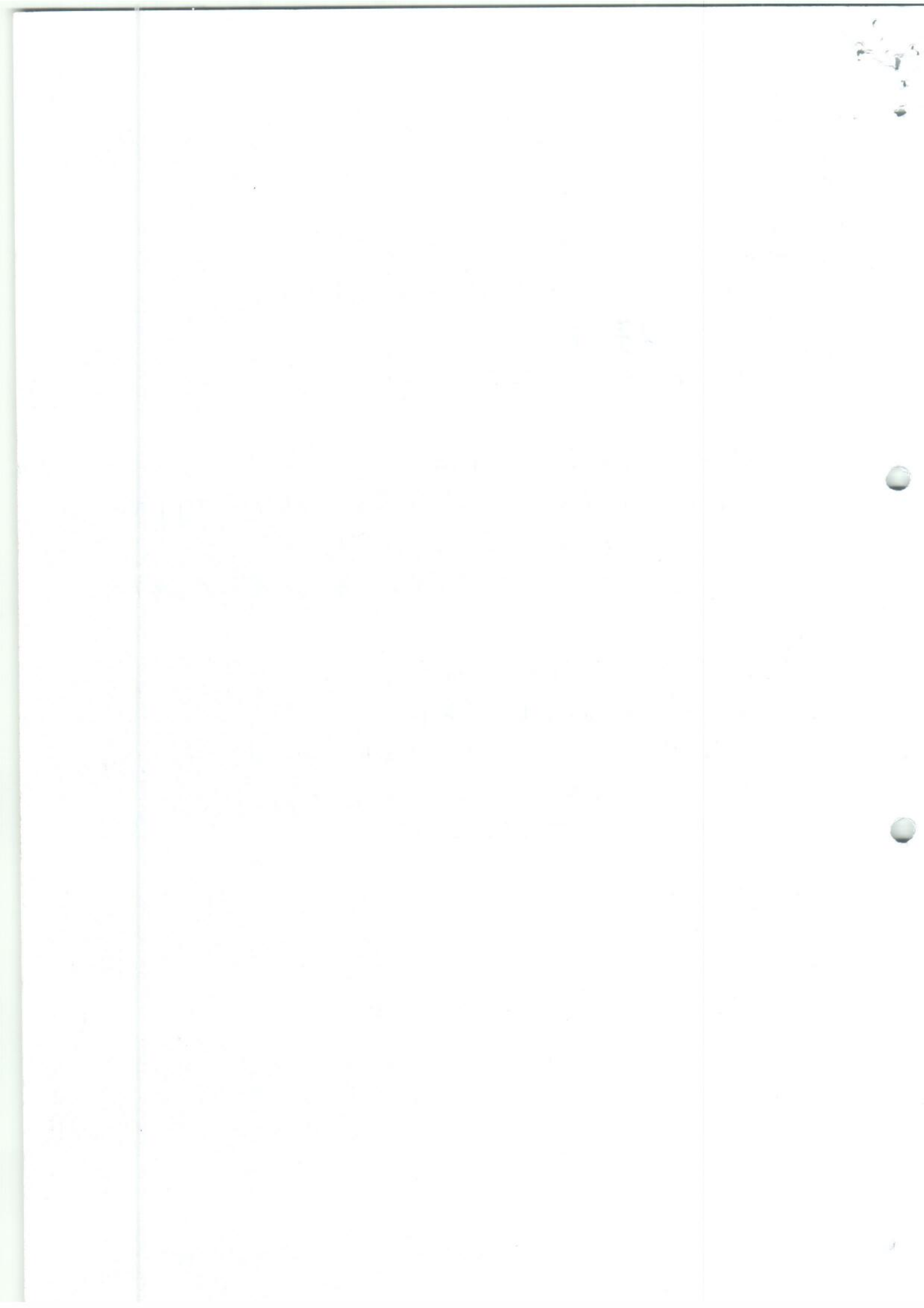
No.

31. Have you any objection to the making of enquiries with your present employer/referees in the course of consideration of your nomination?

No.

**References:** (List three persons who are not your relatives who are familiar with your character, qualification and work).

1. Rev. Cannon John Gichangi  
Provost ACK St. Paul Cathedral Embu,  
P.O Box ~~133~~ Embu  
Cell phone - 0725631929
  
2. Peter Mungai Ihuti  
Coordinator, Agricultural Sector Development Support  
programme (ASDSP) Embu,  
P.O Box 2836-60100 - Embu - phone 0724238019
  
3. Dr. Josiah Njiru Gitari  
Principal Research Officer  
Kenya Agriculture & Livestock Research Organization  
(KARRO) P.O Box 27-60100 Embu -  
- phone 0721412190





K12/8718/86



**EGERTON UNIVERSITY**

This is to certify that  
the Egerton University Council on the  
recommendation of the Senate hereby confers on

*Alvan Mugendi Gatumu*

the Degree of


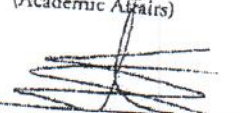
**Bachelor of Science in  
Animal Production**

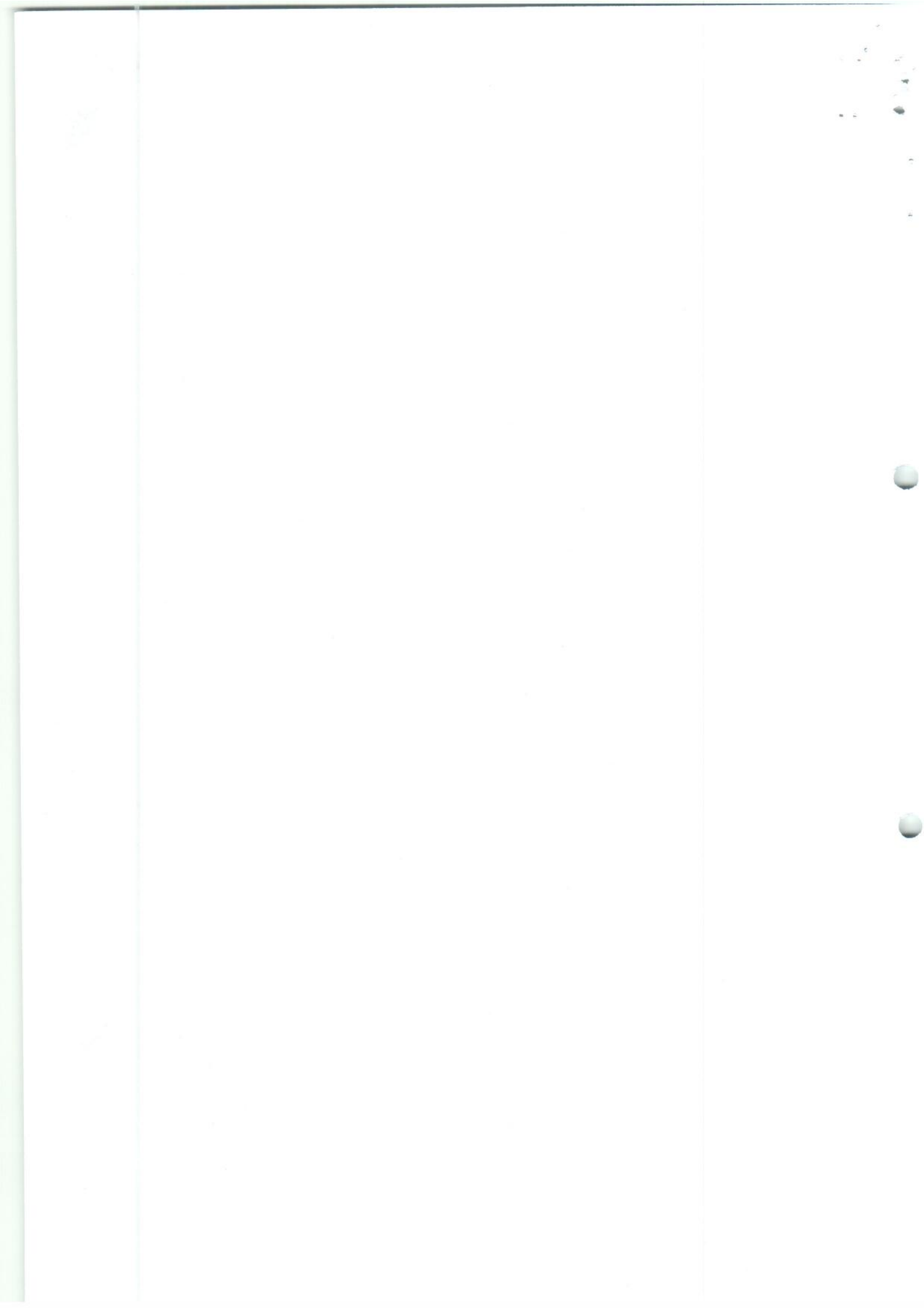
*Second Class Honours (Upper Division)*

with all rights, privileges and obligations thereto  
appertaining presented at a congregation held at this University  
on the

*Twentieth day of August, Nineteen Hundred and Ninety Nine*

  
Vice-Chancellor

  
Registrar  
(Academic Affairs)  
  
Deputy Vice-Chancellor  
(Academic Affairs)



ANNEY

XIV

LEADERSHIP AND INTEGRITY ACT, 2012 /KIFUNGU CHA SHERIA CHA UONGOZI NA UADILIFU, 2012

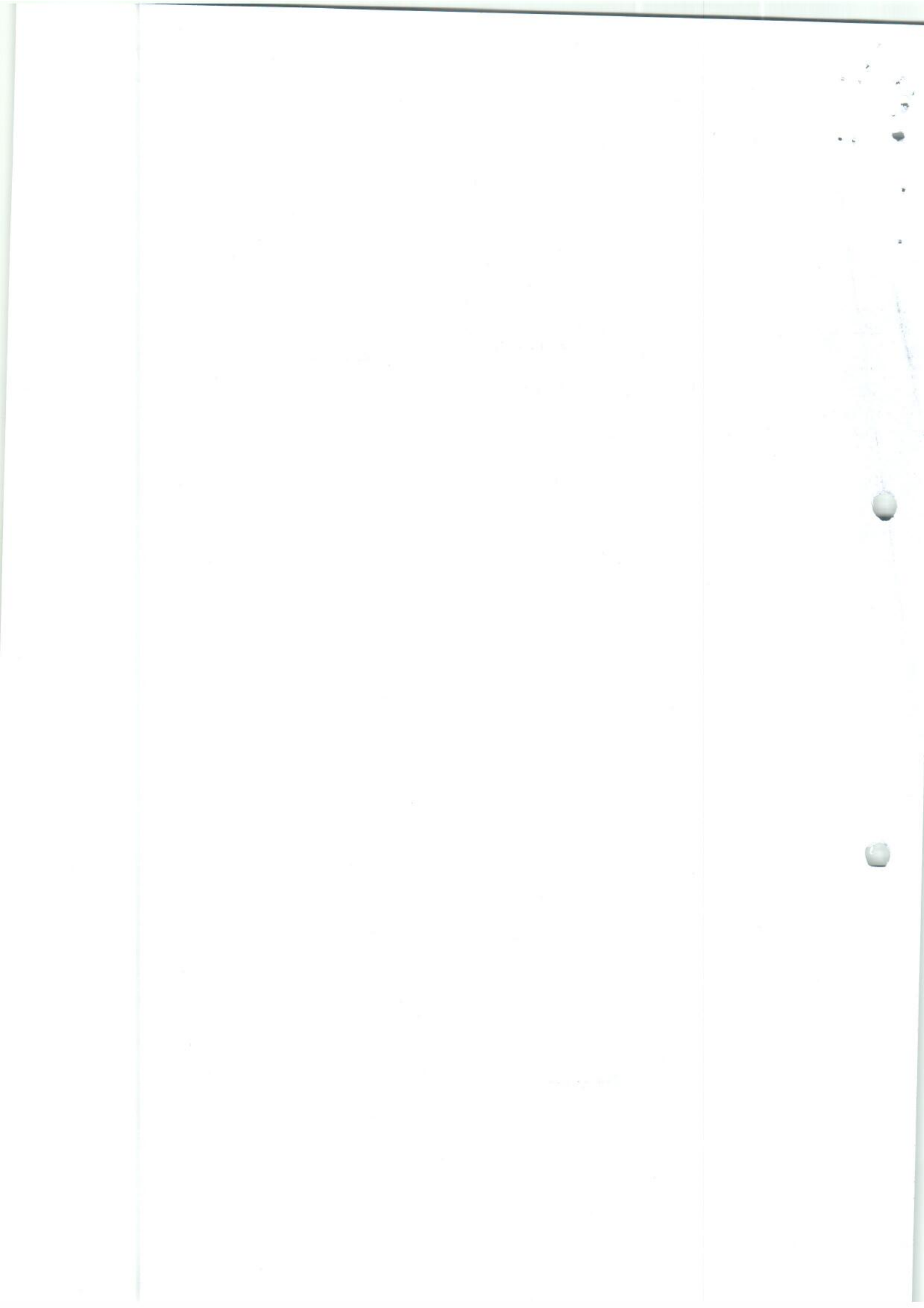
## FIRST SCHEDULE (S.13) / TARATIBU YA KWANZA (S.13)

## SELF-DECLARATION FORM / FOMU YA KUJITANGAZA

## 1. GENERAL INFORMATION / TAARIFA YA JUMLA

Title / Cheo	Surname / Jina la ukoo	First Name / Jina la Kwanza	Middle Name / Jina la Katikati	Other Names / Majina Mengine
Mr/Mrs/Prof/ Miss/Ms/Dr Bw/Bi/Prof/ Binti/Bibi/Dkt	GATUMA	ALVAN	MUGENDI	
ID CARD No. Na. ya Kitambulisho	PASSPORT NO. NA: ya PASIPOTI	EXPIRY DATE OF PASSPORT TAREHE YA MUDA WA PASIPOTI KUISHA	PIN NO. NA. ya PIN	
889814			A00204789Z	
SEX (Tick) JINSIA (Weka Alama)	Occupation: CIVIL SERVANT Kazi:			
Male Kiume <input checked="" type="checkbox"/>	E-Mail Address: gatmugendi@yahoo.com Anwani ya Barua pepe:			
Female Kike <input type="checkbox"/>	Postal Address: PO Box 2836 Anwani ya Posta: SL Posta:		Code: 60100 Msimbo:	
	Other Addresses: Anwani Nyingine:			
Telephone No. Na. ya Simu	Mobile No. Na. ya Rununu	Other Numbers Nambari Nyingine		
	0725442879			
RESIDENCE MAKAZI	ESTATE/TOWN/LOCATION MTAA/MJI/LOKESHENI		KAMLU	
	DISTRICT WILAYA		EMBU	
	COUNTY KAUNTI		EMBU	
	TOWN/CITY MJI/JUJI		EMBU	
	COUNTRY NCHI		KENYA	
2. BIRTH INFORMATION / TAARIFA YA KUZALIWA				
DATE OF BIRTH / TAREHE YA KUZALIWA		26/5/1964		





**OATH AND AFFIRMATION / KIAPO NA UTHIBITISHWAJI**

I solemnly swear (or affirm) and certify, under penalty of false declaration under the Oaths and Statutory Declarations Act (Cap 15 of the Laws of Kenya), that all the foregoing statements in this declaration are true and correct to the best of my knowledge.

*Ninaapa ya kwamba (ninathibitisha) na kuidhinisha, katika adhabu ya kujitangaza kwa uongo chini ya kifungu cha sheria cha Viapo na Kujitangaza Kisheria (Ibara 15 ya Sheria za Kenya), kwamba kauli zote zilizotajwa katika kujitangaza huku ni za kweli na sahihi kwa kadri ninavyojua.*

Dated at / Mnamo tarehe ..... 6th ..... this / kwenye ..... September .....  
day of / siku hii ya ..... 2017 .....

SIGNATURE OF DECLARANT: .....  
SAINI YA ANAYEJITANGAZA:

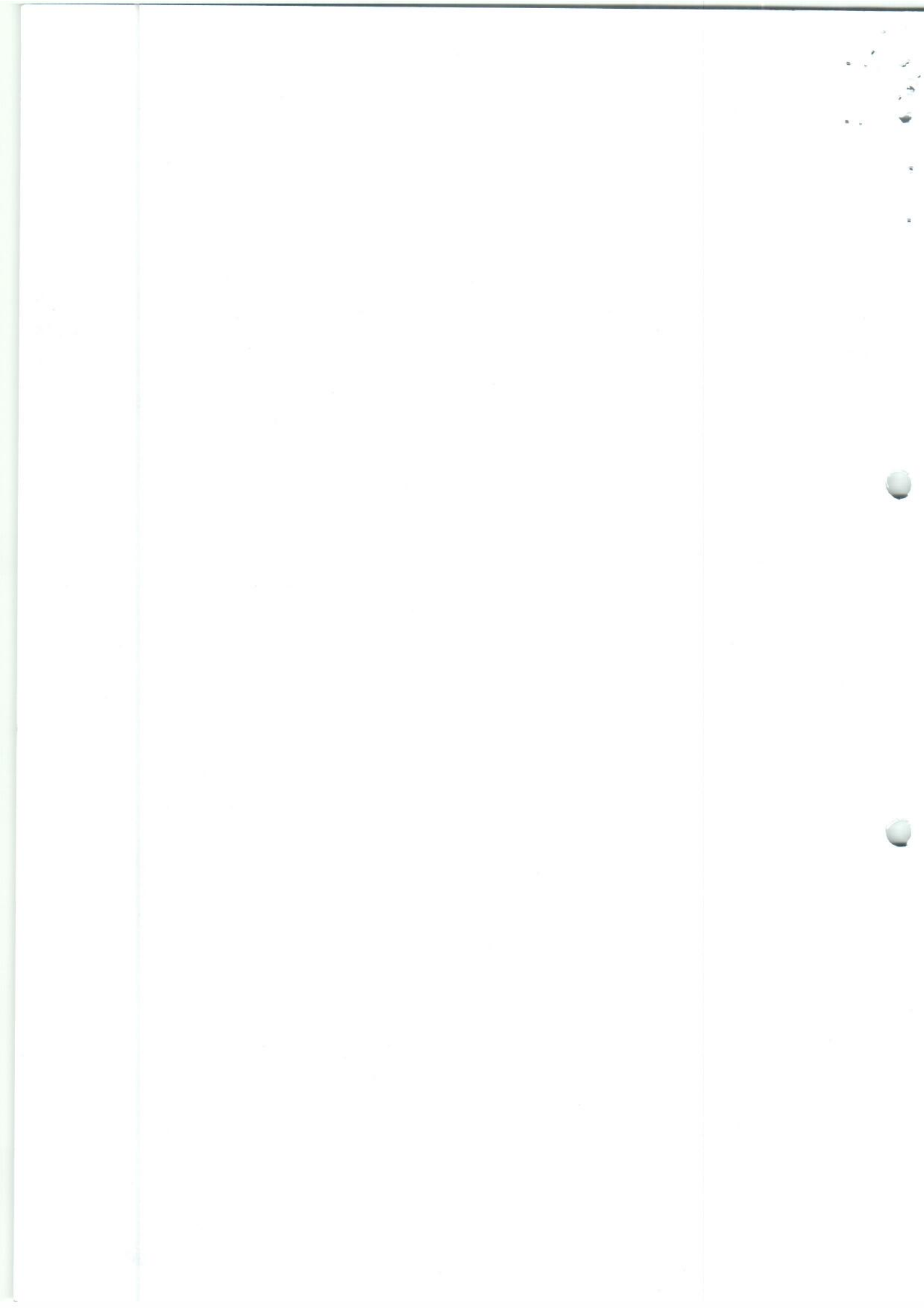
SWORN/DECLARED BEFORE ME / ALIYELISHWA KIAPO/TANGAZWA MBELE YANGU

This / Mnamo ..... 6th ..... day of / siku hii ya ..... September ....., 20 17 .....

at / katika mahali hapa.....

**MOMANYI GICHUWA**  
ADVOCATE &  
Magistrate for Oaths  
020-210-60106  
COMMISSIONER FOR OATH/MAGISTRATE  
KAMISHNA WA KIAPO/HAKIMU







HIGHEST ACADEMIC QUALIFICATION OBTAINED  
KUFUZU KWA JUU ZAIDI KWA KIAKADAMIA ULIKOPATA

Qualification / Kufuzu	Institution / Taasisi	Year / Mwaka
MASTER	UNIVERSITY OF NAIROBI	2012

6. LANGUAGE SPOKEN / LUGHA UNAZOZUNGUMZA

First Language Lugha ya Kwanza	Second Language Lugha ya Pili	Others Nyingine
ENGLISH	KISWAHILI	KIEMBU

7. MEMBERSHIP OF PROFESSIONAL ORGANISATION(S) (If any)  
UANACHAMA WA SHIRIKA(MA) YA KITAALAMU (Kama yapo)

Name of Organization Jina la Shirika	Date of Admission Tarehe ya Kuandikishwa	Membership No. Na. ya Uanachama
Animal Production Society of Kenya (APSK)	2011	-

8. REASON(S) FOR DECLARATION / SABABU ZA KUJITANGAZA

Purpose for which declaration is required / Kusudio la kuhitajika kwa kujitangaza huku

Election  Employment   
Upigaji kura Kuajiriwa

Others (Specify) \_\_\_\_\_  
Nyingine (Bainisha)

State office for which the declaration is being submitted  
Ofisi ya serikali ambayo kujitangaza huku kunawasilishwa

EMBU COUNTY GOVERNMENT

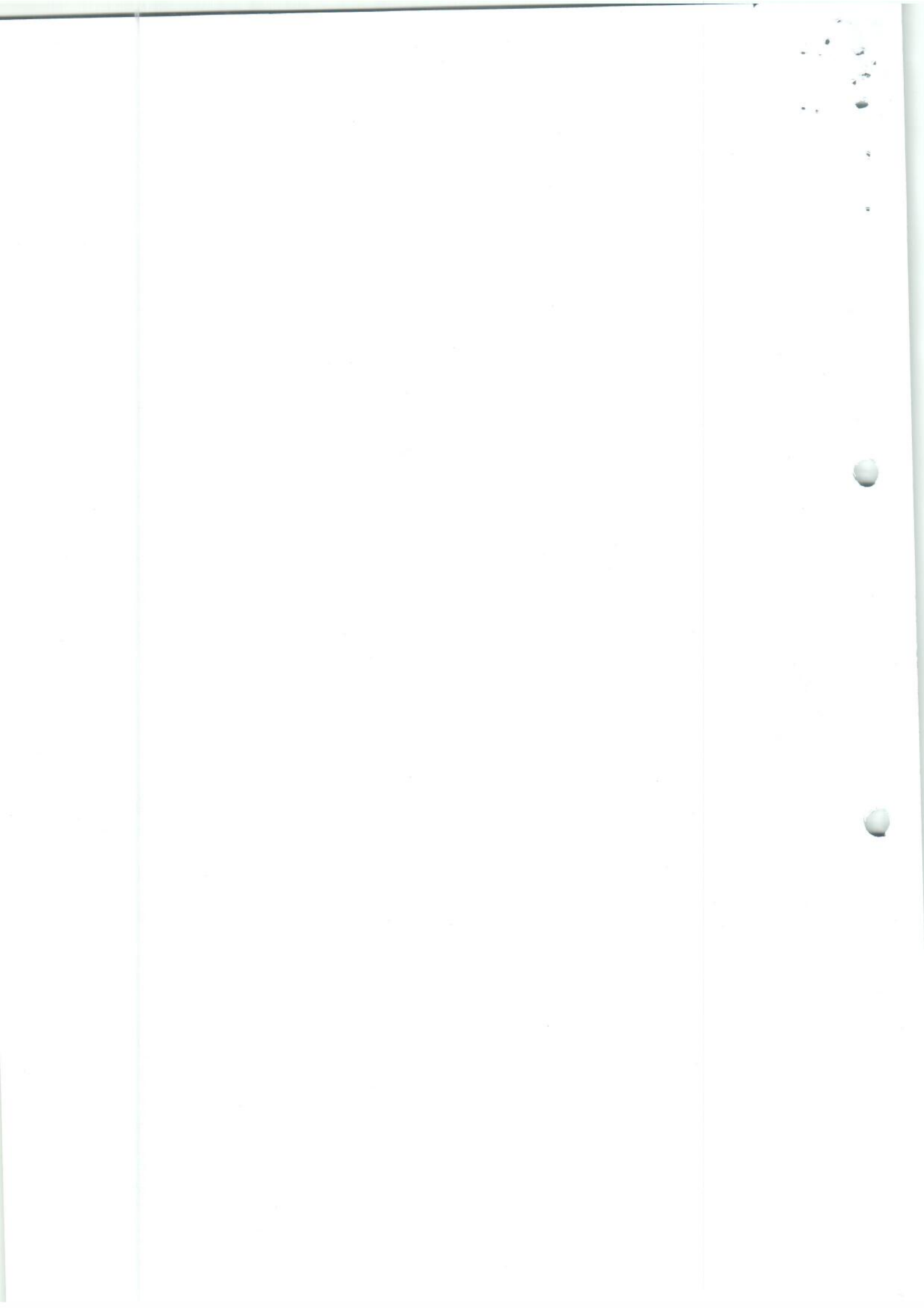
9. MORAL AND ETHICAL QUESTIONS / MASWALI YA NIDHAMU NA KIMAADILI

Answers to the following questions are mandatory. If YES to any question you must provide additional information on a supplementary sheet.

Majibu kwa maswali yafuatayo ni lazima. Kama NDIYO katika swali lolote lazima utoe taarifa ya ziada kwenye karatasi nyingine.

	YES	NO
a) Have you ever engaged in any form of dishonesty in the conduct of public affairs a) Umewahi kujihusisha na hali yoyote ya kutokuwa mwaminifu katika kazi zako na shughuli za umma		✓
b) Have you ever abused a public office? b) Umewahi kutumia vibaya ofisi ya umma?		✓
c) Have you ever misrepresented information to the public? c) Umewahi kuwakilisha kwa njia isiyofaataarifa kwa umma?		✓
d) Have you ever engaged in wrongful conduct whilst in the furtherance of personal benefit?		





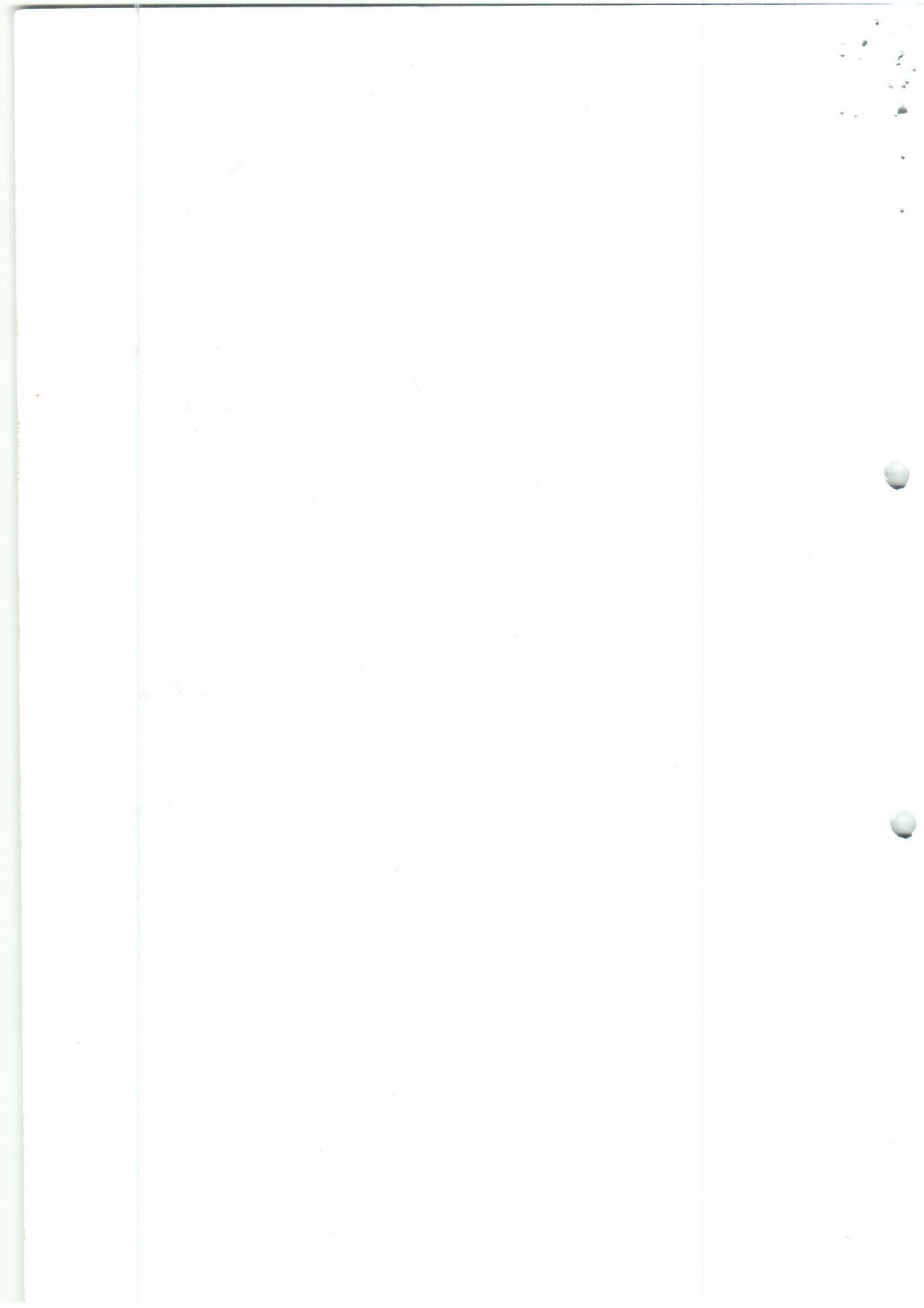
n) Umewahi kutuma ombi la Cheti cha kuondolewa Hatia au Cheti cha Kinidhamu au cha visa au nyaraka nyingine zinazoidhinisha kazi katika ofisi ya umma na hivyo basi wewe kunyimwa na/ au kukataliwa kwa sababu yoyote nchini Kenya au nchi yoyote nyingine?

**10. EMPLOYMENT INFORMATION / TAARIFA YA KUAJIRIWA**

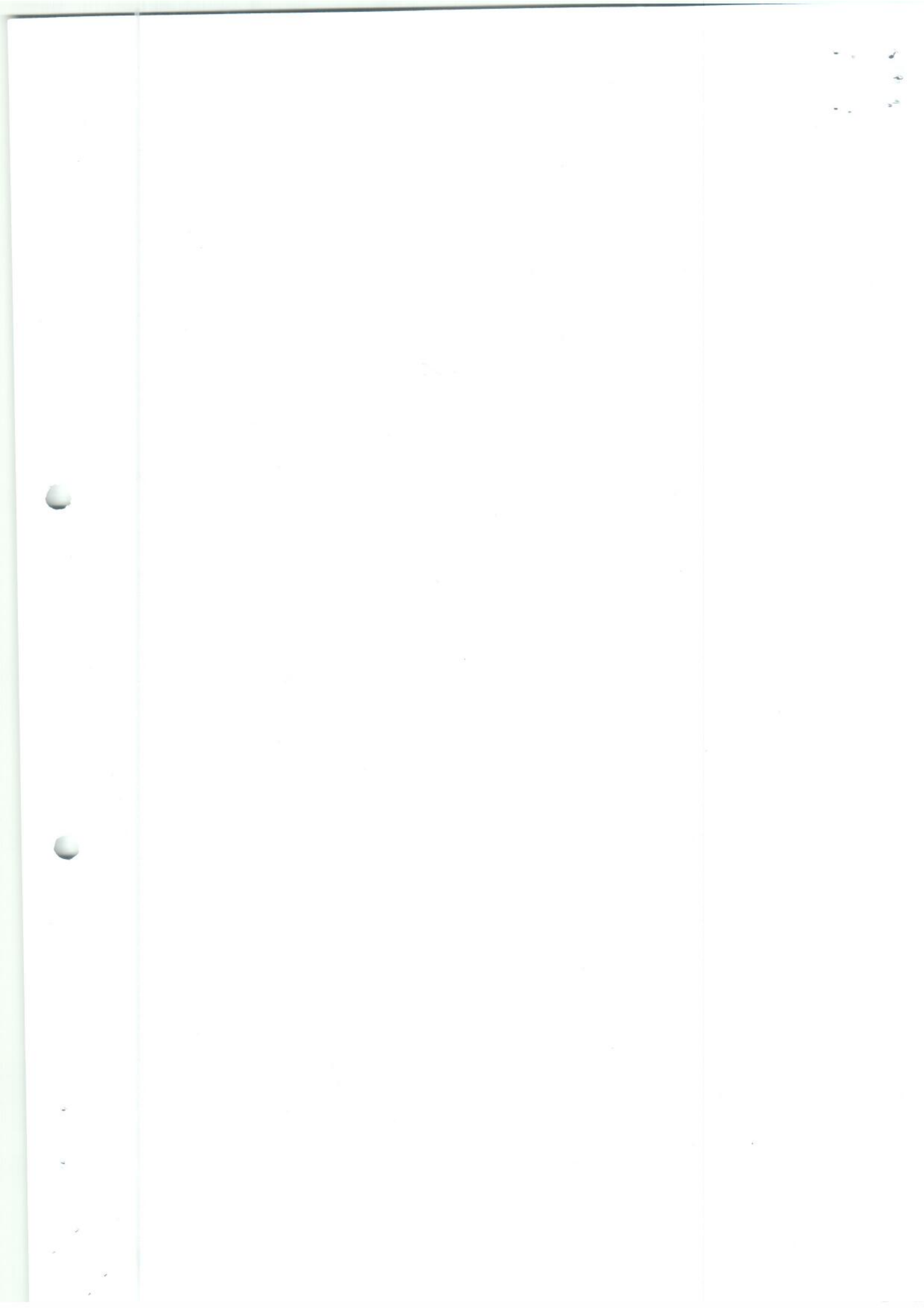
NAME OF EMPLOYER JINA LA MWAJIRI	POSITION/RANK CHEO/WADHIFA	DATE OF FIRST APPOINTMENT TAREHE YA KUAJIRIWA KWA KWANZA	DATE OF PRESENT APPOINTMENT TAREHE YA KUAJIRIWA KWA SASA
MINISTRY OF AGRICULTURE, LIVESTOCK & FISHERIES	PRINCIPAL INVESTMENT PRODUCTION OFFICER	14/8/1986	
WORKSTATION KITUO CHA KAZI EMBU	NATURE OF EMPLOYMENT (Constitutional/Elective/Permanent/Contractual/Other) AINA YA KUAJIRIWA (Kikatiba/Kuteuliwa/Kudumu/Kikandarasi/Nyingine)		













ANNEX

XVI

NATIONAL POLICE SERVICE

C. 24A

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**DIRECTORATE OF CRIMINAL INVESTIGATIONS**

DIRECTORATE OF CRIMINAL INVESTIGATIONS HEADQUARTERS  
P.O.Box 30036-00100 GPO  
NAIROBI, KENYA

Ref. No. **PCC-AAACHBC0**

Date. **14 September 2017**

**POLICE CLEARANCE CERTIFICATE**

*I hereby certify that the fingerprints recorded from*

**ALVAN MUGENDI GATUMU**

*holder of ID No. À À 8890914 À À have been searched in Criminal Records Office's database with/without previous record. The validity of the information on this certificate is as of the date of issue.*

**REMARKS IN CASE OF PREVIOUS RECORD**

**OFFENCE(S): À À NIL**

**RESULTS OF TRIAL: À À NIL**

**DATE: À À**

*This Certificate has been issued without any alteration or any erasure*

(P.M. Ndunda)

For: Director, Directorate of Criminal Investigations  
(P.T.O)

**NOTE:** This is a computer generated certificate, to verify the authenticity of this document, send DCI to 21546

100  
100  
100



ANNEX

XVII

To verify this certificate visit: [www.metro.pol.co.ke/verification](http://www.metro.pol.co.ke/verification)



**Metropol Credit Reference  
Bureau Limited**

Serial No. MCRBC190042

# Certificate of Clearance

**ALVAN MUGENDI GATUMU**

National ID Number: 8890914

This is to certify that the above named person has No negative listing as at the date below.

Managing Director's Signature

07/09/2017

Date







KENYA REVENUE  
AUTHORITY

www.kra.go.ke

## Tax Compliance Certificate

ANNET

XVIII

For General Tax Questions  
Contact KRA Call Centre  
Tel: +254 (020) 4999 999  
Call: +254(0711)099 999  
Email: callcentre@kra.go.ke

Taxpayer PIN : A002041789Z

Name and Address :

Alvan Mugendi Gatumu  
N/A, EMBU, Embu West District,  
PO Box:2836,  
Postal Code:60100

Certificate Date: 07/09/2017

Certificate Number:

KRANER8252112017



**This is to confirm that Alvan Mugendi Gatumu,  
Personal Identification Number A002041789Z  
has filed relevant tax returns and  
paid taxes due as provided by Law.**

**This Certificate will be valid for  
twelve (12) months up to 06/09/2018.**

**Caveat:** This certificate is issued on the basis of information available with the authority as at the certificate date mentioned above. The Authority reserves the right to withdraw the certificate if new evidence materially alters the tax compliance status of the recipient.

**Disclaimer :** This certificate is system Generated and therefore does not require signature. You may confirm validity of this certificate on the iTax Portal by using the TCC Checker.





## CURRICULUM VITAE

### PERSONAL DETAILS

**NAME:** ALVAN MUGENDI GATUMU

**DATE OF BIRTH:** 26 May 1964

**MARITAL STATUS:** Married

**CONTACT ADDRESS:** Natural Resource Management Officer,  
ASDSP-Embu CCU  
P.O BOX 2638-60100  
EMBU

**TELEPHONE** 068-30167

**EMAIL:** [gatumugendi@yahoo.com](mailto:gatumugendi@yahoo.com)

**CELL PHONE** 0725442879

**LANGUAGES:** Kiembu, Kiswahili and English

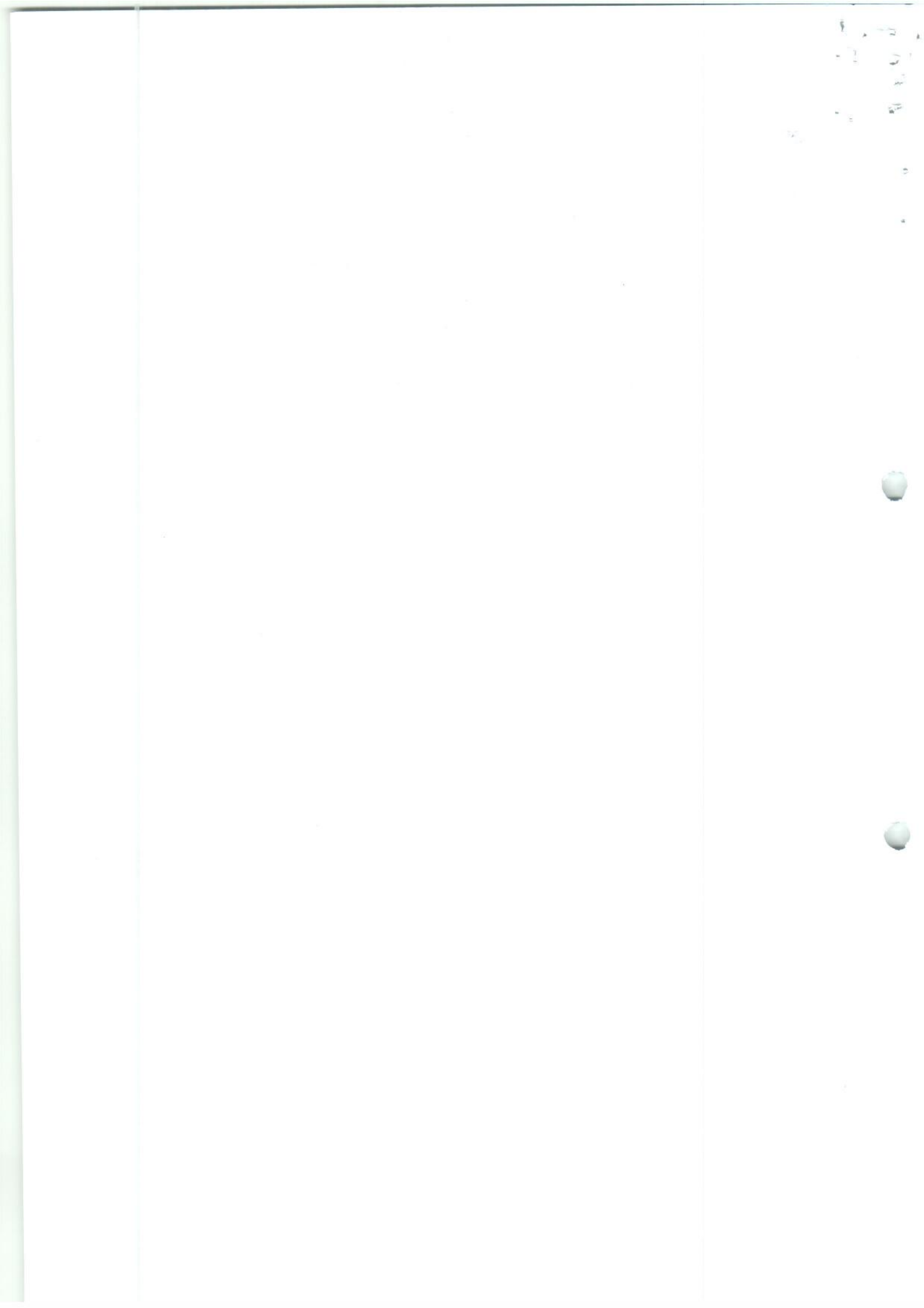
### EDUCATIONAL BACKGROUND

**University of Nairobi  
Embu Campus** Masters in Project Planning and  
Management (2011-2013)

**Egerton University** Bachelor of Science in Animal Production  
2<sup>nd</sup> Class Honors, Upper Division (19 August 1999)

**Egerton University** Diploma in Animal Husbandry  
Distinction (5<sup>th</sup> December 1986)

**Secondary Education:** Kangaru Secondary School Embu  
Division I (1982)



## **OTHER COURSES/WORKSHOPS**

<b>Senior Management Course</b>	Government Training Institute – Embu Certificate & Transcript (4-29 July 2011)
<b>Essential Computer Skills</b>	Government Training Institute – Embu Certificate & Transcript (10/3/2011-11 April 2011)
<b>Specialized Training in Safe Use of Pesticides Course</b>	IFAD International Fund for Agricultural Devpt. Certificate (15-26 March 2010)
<b>Farming as a Business Course</b>	Agribusiness Training Centre Certificate (November 2004)
<b>Performance Management</b>	Government Training Institute – Embu (5-23/9/2011)
<b>Participatory Rural Agriculture &amp; Appraisal Training of Trainers</b>	PLAN International Kenya /Ministry of Rural Development Certificate (1-12 / 2002)
<b>Agroforestry Seminar</b>	Ministry of Agriculture, Soil and Water Conservation – Certificate (8-19 March 1993)
<b>Training of Trainers Workshop on farmers field school (FFS)</b>	Certificate (23/11/2010-5/12/2010)

## **WORK EXPERIENCE**

<b>Feb. 2013 To date</b>	Environmental Resilience and Social Inclusion officer ASDSP-Embu CCU
<b>2010 –JAN 2013</b>	District Livestock Production Officer Embu North District
<b>1996 - 2009</b>	Deputy District Livestock Production Officer Mbeere District
<b>1992 - 1995</b>	Assistant Livestock Production Officer



Handwritten marks and symbols in the top right corner, including a vertical line, a horizontal line, and some illegible characters.



Meru District.

**1991-1992**

Divisional Livestock Production officer  
Igembe Division – Meru District

**1986 – 1991**

Animal Production Officers,  
Garissa District

## **REFEREES**

Peter Mungai Ihuthia

Coordinator,

Agriculture Sector Development Support Programme

P.O Box 2836

Embu

Email [ihuthiapeter@yahoo.co.uk](mailto:ihuthiapeter@yahoo.co.uk) Cell Phone: 0724238019

Z. Murimi Nyaga

County Director of Livestock Production

Embu County

P O Box 792

EMBU

Email [easternpdlp@yahoo.com](mailto:easternpdlp@yahoo.com) Cell Phone 0721525238

Josiah Njiru Gitari

Principal Research Officer

Kenya Agriculture Research Institute

P O Box 27

Embu

Email [gitarijosiah@gmail.com](mailto:gitarijosiah@gmail.com) Cell Phone: 0721412190

Rev, Cannon John Gichangi

Provost ACK St Paul Cathedral

P, O Box 133

Embu

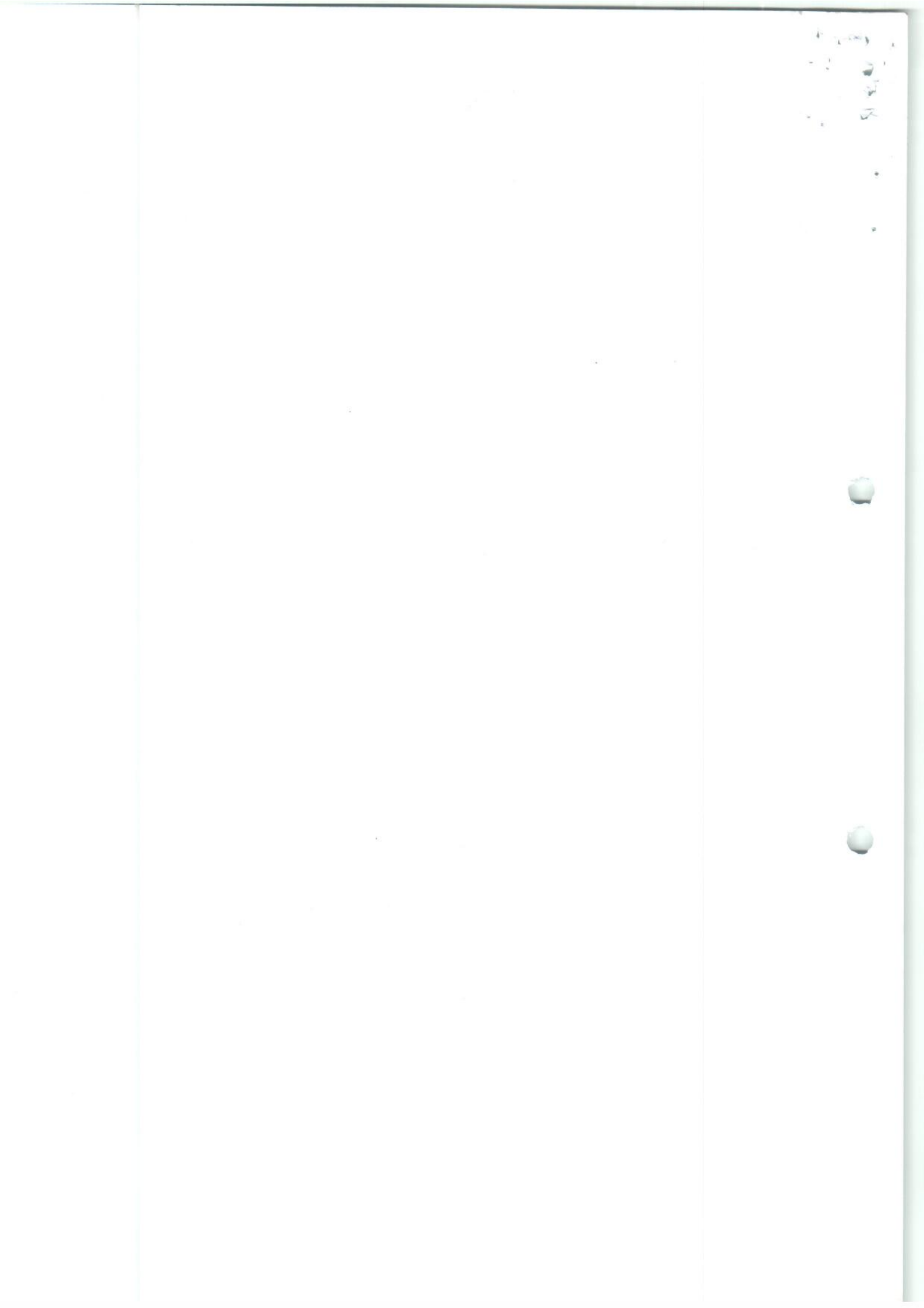
Email [embuackstpaulscathedral@gmail.com](mailto:embuackstpaulscathedral@gmail.com) Cell Phone: 0725631929

Prof. Christopher Gakuu

Department of Extra-Mural Studies


University of Nairobi

P.O Box 92 **Nairobi**



I ALVAN MUGENDI GATUMU

**SWEAR THAT THE INFORMATION I SHALL GIVE BEFORE THIS COMMITTEE OF THE COUNTY ASSEMBLY SHALL BE THE TRUTH, THE WHOLE TRUTH, NOTHING BUT THE TRUTH SO HELP ME GOD.**

**SIGNATURE** 

**DATE:** 7/12/2017



